



**TRAFFORD**  
**COUNCIL**

**AGENDA PAPERS FOR  
EXECUTIVE MEETING**

**Date: Monday, 19 September 2016**

**Time: 6.30 p.m.**

**Place: Committee Rooms 2 and 3, Trafford Town Hall, Talbot Road, Stretford  
M32 0TH**

<b>A G E N D A</b>	<b>PART I</b>	<b>Pages</b>
1.	<b>ATTENDANCES</b>	
	To note attendances, including officers, and any apologies for absence.	
2.	<b>DECLARATIONS OF INTEREST</b>	
	Members to give notice of any interest and the nature of that interest relating to any item on the agenda in accordance with the adopted Code of Conduct.	
3.	<b>MINUTES</b>	
	To receive and, if so determined, to approve as a correct record the Minutes of the following meetings:	
	(a) Special Executive Meeting 11/7/16	1 - 2
	(b) Executive Meeting 27/7/16	3 - 6
4.	<b>MATTERS FROM COUNCIL OR OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)</b>	
	To consider any matters referred by the Council or by the Overview and Scrutiny Committees.	

**Executive - Monday, 19 September 2016**

5. **TRAFFORD COUNCIL EFFICIENCY PLAN FOR THE FINANCIAL YEARS 2016/17 TO 2019/20** 7 - 18
- To consider a report of the Executive Member for Finance and Chief Finance Officer.
6. **COUNCIL TAX SUPPORT SCHEME FOR 2017/18 - PROPOSED CHANGES TO ALIGN WITH NATIONAL BENEFITS** 19 - 24
- To consider a report of the Executive Member for Finance and Chief Finance Officer.
7. **BUDGET MONITORING 2016/17 - PERIOD 4 (APRIL TO JULY 2016)** 25 - 36
- To consider a report of the Executive Member for Finance and Chief Finance Officer.
8. **ANNUAL DELIVERY PLAN 2016/17 FIRST QUARTER PERFORMANCE REPORT** 37 - 70
- To consider a report of the Executive Member for Transformation and Resources.
9. **AGMA COMBINED AUTHORITY / EXECUTIVE BOARD: FORWARD PLANS AND DECISIONS**
- To receive and note the following:
- (a) GMCA Forward Plan September - December 2016 71 - 76
- (b) Joint GMCA / AGMA Forward Plan September - December 2016 77 - 80
- (c) GMCA Decisions 29/7/16 81 - 92
- (d) Joint GMCA / AGMA Decisions 29/7/16 93 - 100
- (e) GMCA Decisions 26/8/16 101 - 108
- (f) Joint GMCA / AGMA Decisions 26/8/16 109 - 112
10. **URGENT BUSINESS (IF ANY)**

## **Executive - Monday, 19 September 2016**

Any other item or items which by reason of:-

- (a) Regulation 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Chairman of the meeting, with the agreement of the relevant Overview and Scrutiny Committee Chairman, is of the opinion should be considered at this meeting as a matter of urgency as it relates to a key decision; or
- (b) special circumstances (to be specified) the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

### **11. EXCLUSION RESOLUTION**

Motion (Which may be amended as Members think fit):

That the public be excluded from this meeting during consideration of the remaining items on the agenda, because of the likelihood of disclosure of "exempt information" which falls within one or more descriptive category or categories of the Local Government Act 1972, Schedule 12A, as amended by The Local Government (Access to Information) (Variation) Order 2006, and specified on the agenda item or report relating to each such item respectively.

**THERESA GRANT**  
Chief Executive

**COUNCILLOR SEAN ANSTEE**  
Leader of the Council

#### Membership of the Committee

Councillors S.B. Anstee (Chairman), Mrs. L. Evans, M. Hyman, J. Lamb, P. Myers, J.R. Reilly and A. Williams (Vice-Chairman)

#### Further Information

For help, advice and information about this meeting please contact:

Jo Maloney, 0161 912 4298  
Email: [joseph.maloney@trafford.gov.uk](mailto:joseph.maloney@trafford.gov.uk)

This agenda was issued on Thursday 8<sup>th</sup> September 2016 by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall, Talbot Road, Stretford M32 0TH.

Any person wishing to photograph, film or audio-record a public meeting are requested to inform Democratic Services in order that necessary arrangements can be made for the meeting.

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## EXECUTIVE

11 JULY 2016

## PRESENT

Leader of the Council (Councillor Sean Anstee) (in the Chair),  
Executive Member for Adult Social Services and Community Wellbeing (Councillor A. Williams),  
Executive Member for Children's Services (Councillor M. Hyman),  
Executive Member for Economic Growth, Environment and Infrastructure (Councillor John Reilly),  
Executive Member for Finance (Councillor P. Myers),  
Executive Member for Transformation and Resources (Councillor Mrs. L. Evans).

Also present: Councillors Adshead, Stephen Anstee, Bowker, Butt, Chilton, Coupe, Duffield, Hynes, Procter, Shaw, A. Western, Whetton and M. Young.

### In attendance:

Deputy Chief Executive (Ms. H. Jones),  
Interim Corporate Director, Children, Families & Wellbeing (Ms. J. Colbert),  
Director of Legal and Democratic Services (Ms. J. Le Fevre),  
Chief Finance Officer (Ms. N. Bishop),  
Democratic and Scrutiny Officer (Mr. J.M.J. Maloney).

## APOLOGIES

Apologies for absence were received from the Executive Member for Communities and Partnerships (Councillor J. Lamb).

## 13. DECLARATIONS OF INTEREST

No declarations were made by Members of the Executive.

## 14. DEVOLUTION GOVERNANCE

The Director of Legal and Democratic Services submitted a report providing an update on the current legal and governance arrangements for GMCA following the implementation of the Cities and Local Government Act in March 2016, and seeking agreement for delegated authority to enable the next stages of devolution to be implemented. In discussion it was noted that the detail of scrutiny arrangements was yet to be determined.

### RESOLVED -

- (1) That it be noted that the Cities and Local Government Act is now in place; and that the next steps required for implementation of the Greater Manchester devolution deals be noted.

- (2) That authority be delegated to the Chief Executive in consultation with the Leader of the Council to consent to the terms of all Orders required to implement the current devolution deals.

The meeting commenced at 6.00 p.m. and finished at 6.07 p.m.

## EXECUTIVE

25 JULY 2016

## PRESENT

Executive Member for Adult Social Services and Community Wellbeing (Councillor A. Williams) (in the Chair),  
Executive Member for Children's Services (Councillor M. Hyman),  
Executive Member for Communities and Partnerships (Councillor J. Lamb),  
Executive Member for Economic Growth, Environment and Infrastructure (Councillor John Reilly),  
Executive Member for Finance (Councillor P. Myers),  
Executive Member for Transformation and Resources (Councillor Mrs. L. Evans).

Also present: Councillors Stephen Anstee, Adshead, Bowker, Butt, Cordingley, Coupe, Duffield, Fishwick, Harding, Shaw, A. Western, Whetton and M. Young.

### In attendance:

Deputy Chief Executive (Ms. H. Jones),  
Corporate Director, Resources (Ms. J. Hyde),  
Director of Legal and Democratic Services (Ms. J. Le Fevre),  
Chief Finance Officer (Ms. N. Bishop),  
Director of Growth and Regulatory Services (Mr. R. Roe),  
Director of All Age Commissioning (Ms. K. Ahmed),  
Democratic and Scrutiny Officer (Mr. J.M.J. Maloney).

## APOLOGIES

Apologies for absence were received from Councillor S.B. Anstee

## 15. DECLARATIONS OF INTEREST

No declarations were made by Members of the Executive.

## 16. MINUTES

RESOLVED – That the Minutes of the Meeting held on 20<sup>th</sup> June 2016 be approved as a correct record.

## 17. MATTERS FROM COUNCIL OR OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)

There were no issues to be reported to this meeting.

## 18. LAND SALES PROGRAMME 2016/17 AND BEYOND

The Executive Member for Economic Growth, Environment and Infrastructure submitted a report advising Members of the outcome of the 2015/16 Land Sales Programme, proposing a programme for the disposal of land and buildings during the financial year 2016/17 and beyond and seeking the necessary delegations.

Financial details in relation to land and buildings referred to in the Programme were set out in a supporting report considered in Part II of the agenda. (Minute 25 below refers.)

RESOLVED -

- (1) That the outcome of the 2015/16 Land Sales Programme be noted.
- (2) That the Land Sales Programme for 2016/17 onwards as set out in the reports be approved.
- (3) That authority be delegated to the Deputy Chief Executive to:
  - a. negotiate and accept bids.
  - b. engage external resources where this will assist in implementing the programme.
  - c. submit an application for planning permission on any properties included in the programme where this will assist in marketing.
  - d. offset eligible disposal costs against capital receipts in accordance with capital regulations up to a maximum of 4% of the value of the capital receipt.
  - e. advertise the intention to dispose of a site in the event that it comprises open space as defined by the Town and Country Planning Act 1990, in accordance with the relevant statutory procedure, and if any objections are received, to refer to the relevant portfolio holder for consideration in consultation with the Executive Member for Economic Growth, Environment and Infrastructure.
  - f.
    - i) add to or substitute sites into the programme during the year.
    - ii) hire security services or arrange for the demolition of any property.
    - iii) authorise alternative methods of disposal where appropriate.
- (4) That the Director of Legal and Democratic Services in consultation with the Deputy Chief Executive and where appropriate, the Chief Finance Officer be authorised to finalise and enter into all legal agreements required to implement the above decisions.

## **19. CAPITAL PROGRAMME CORPORATE LANDLORD 2016 - 19**

The Executive Member for Economic Growth, Environment and Infrastructure submitted a report which set out the detailed list of schemes proposed under the capital programme for the Corporate Landlord Programme, requesting agreement for the schemes for 2016/17, and that the subsequent schemes identified for the years 2017/18 and 2018/19 be noted. In response to a query it was agreed that a planned preventative maintenance plan in relation to Trafford Town Hall could be made available.

RESOLVED -

- (1) That approval be given to the schemes identified for the Corporate Landlord capital programme 2016/17 as set out in Appendix 1 to the report.
- (2) That the proposed programmes for 2017/18 and 2018/19, subject to resource availability, be noted.



*Executive (25.7.16)*

- (3) That authority be delegated to the Corporate Director for Economic Growth, Environment and Infrastructure to make minor changes to the programme.
- (4) That the monitoring regime placed around the capital programme be noted.

**20. DE-COMMISSIONING OF MEADOWSIDE, URMSTON - FORMER DELIVERY POINT FOR THE PATHWAYS SERVICE**

The Executive Member for Adult Social Services and Community Wellbeing submitted a report which advised Members of the final closure of the Pathways Day Service and requested permission to dispose of Meadowside, Urmston.

RESOLVED - That the Deputy Chief Executive be authorised to dispose of the land and buildings.

**21. CONSERVATION AREA APPRAISALS AND MANAGEMENT PLANS**

The Executive Member for Economic Growth, Environment and Infrastructure submitted a report which provided a summary of the consultation responses received to the draft Conservation Area Appraisals (CAAs) and draft Management Plans (CAMPs) for Ashley Heath, Bowdon, Devisdale, Hale Station and Sandiway, and sought approval to the final documentation for adoption as Supplementary Planning Documents (SPD). Members were advised of a minor typographical error in the Bowdon CAA, also reproduced on p.90 of the agenda pack. The reference to “Ledyard Close” was in fact intended to read “Ledward Lane”.

RESOLVED -

- (1) That the consultation responses and amendments made to the CAAs and CAMPs for Ashley Heath, Bowdon, Devisdale and Sandiway as set out in Appendix 3 to the report be noted.
- (2) That, subject to the correction of a minor typographical error, reported to the meeting, in the Bowdon CAA document, the following be approved for adoption and publication as Supplementary Planning Documents, as set out in Appendices 4-13 to the report:-
  - Ashley Heath CAA
  - Ashley Heath CAMP
  - Bowdon CAA
  - Bowdon CAMP
  - Devisdale CAA
  - Devisdale CAMP
  - Hale Station CAA
  - Hale Station CAMP
  - Sandiway CAA
  - Sandiway CAMP
- (3) That responsibility for approving any minor amendments to the wording of the documents, prior to their publication, be delegated to the Director of Growth and Regulatory Services.

## **22. BUDGET MONITORING 2016/17 - PERIOD 2 (APRIL TO MAY 2016)**

The Executive Member for Finance and Chief Finance Officer submitted a report which informed Members of the current 2016/17 forecast outturn figures relating to both Revenue and Capital budgets. It also summarised the latest forecast position for Council Tax and Business Rates within the Collection Fund. In discussion, it was noted that information on the high levels of children in care would be included in a future report; and that further information would also be supplied in relation to delivery against CFW savings targets.

RESOLVED - That the report and the changes to the Capital Programme as detailed in Paragraph 15 be noted.

## **23. AGMA COMBINED AUTHORITY / EXECUTIVE BOARD: FORWARD PLANS AND DECISIONS**

The Executive received for information details of the decisions taken by the Greater Manchester Combined Authority and the AGMA Executive Board on 30<sup>th</sup> June 2016.

RESOLVED – That the content of the Decision Summaries be noted.

## **24. EXCLUSION RESOLUTION**

RESOLVED - That the public be excluded from this meeting during consideration of the remaining items on the agenda, because of the likelihood of disclosure of “exempt information” which falls within one or more descriptive category or categories of the Local Government Act 1972, Schedule 12A, as amended by The Local Government (Access to Information) (Variation) Order 2006, and specified on the agenda item or report relating to each such item respectively.

## **25. LAND SALES PROGRAMME 2016/17 AND BEYOND**

The Executive Member for Economic Growth, Environment and Infrastructure submitted a supplementary setting out additional financial details in relation to land and buildings referred to in the Programme, which was considered in detail in Part I of the agenda. (Minute 18 above refers.) The associated resolutions are set out at Minute 18.

The meeting commenced at 6.30 pm. and finished at 6.58 p.m.

## TRAFFORD COUNCIL

**Report to:** Executive  
**Date:** 19 September 2016  
**Report for:** Decision  
**Report of:** Executive Member for Finance and Chief Finance Officer

### Report Title

Trafford Council Efficiency Plan for the Financial Years 2016/17 to 2019/20

### Summary

As part of the December 2015 Local Government Finance Settlement, the Secretary of State for Communities and Local Government made an offer to councils to take up a four year funding settlement for the period 2016/17 to 2019/20. To accept this offer an efficiency plan must be prepared and published by 14<sup>th</sup> October 2016. The report proposes that the offer is accepted in order to give greater certainty and to enable longer term financial planning.

### Recommendation(s)

That:

1. the Executive approve the publication of the Council's Efficiency Plan (attached as Appendix A)
2. the Executive accepts the 4 year funding settlement for the period 2016/17 to 2019/20 as set out in paragraph 1.4
3. the Executive notes the increased flexibility in the use of capital receipts described in section 2 of this report

Contact person for access to background papers and further information:

Name: Nikki Bishop / Graeme Bentley  
Extension: 4238 / 4336

Background Papers: none

Relationship to Policy Framework/Corporate Priorities	Low Council Tax, Value for Money and services focused on the most vulnerable people
Financial	The acceptance of this settlement and the publication of the Efficiency Plan will give a greater degree of financial certainty to Trafford and will enable longer term planning.
Legal Implications:	None
Equality/Diversity Implications	None
Sustainability Implications	None
Resource Implications e.g. Staffing / ICT / Assets	Staff will be required to undertake the transformational programme work. This paper does not look in detail at this programme or any resource implications.
Risk Management Implications	The acceptance of this 4 year funding agreement and the publication of the Efficiency Plan will reduce the financial risk faced by the council over this four year period.
Health & Wellbeing Implications	None
Health and Safety Implications	None

## 1.0 Four Year Funding Offer

- 1.1 Local authorities have seen the biggest reductions in terms of central government funding since 2010. Budget planning for these reductions has been made more difficult in the last few years because of a degree of volatility and uncertainty around the phasing/ timing of these reductions.
- 1.2 As part of the December 2015 finance settlement for local government the Secretary of State, Greg Clarke made an offer to any council to accept a four year funding agreement for the years 2016/17 to 2019/20. This settlement will cover Revenue Support Grant, transitional funding and Rural Services Delivery grant. This offer was confirmed by letter (Appendix B), after a consultation period, on 10<sup>th</sup> March 2016.
- 1.3 In order to accept this offer each council has to produce an efficiency plan covering the period of the settlement; this efficiency plan must be a published document.
- 1.4 On 9 February the final local government settlement for Trafford was announced and an element of this is covered by the four year settlement offer:-
- Revenue Support Grant;
  - Transitional Grant; and
  - Rural Services Delivery Grant allocations.

The Council's allocations over the settlement period are as follows:-

	2016/17	2017/18	2018/19	2019/20
	£000	£000	£000	£000
Revenue Support Grant	22,989	15,276	10,303	5,299
Transitional Grant	465	458	0	0
Rural Services Delivery Grant	0	0	0	0
	23,454	15,734	10,303	5,299

In addition, tariffs and top-ups for those accepting the agreement will not be changed in 2017-18, 2018-19 and 2019-20 for reasons related to the relative needs of local authorities; although for Greater Manchester councils the top-ups and tariffs will alter as part of the 100% business rates retention pilot but the guaranteed quantum of funding under this deal will not be changed by this pilot.

## **2.0 Flexible Use of Capital Receipts**

- 2.1 As part of the local government settlement for 2016/17 Government announced greater flexibility for Council's in how they make use of capital receipts. Currently capital receipts only finance a small proportion of the overall capital programme which is predominantly financed by capital grants and contributions. Councils were previously only allowed to spend capital receipts on further capital projects but now capital receipts can be used to fund the revenue costs of transformation projects which are designed to generate ongoing revenue savings in the delivery of public services and /or to transform service delivery in a way that reduces costs or demand for services in the future.
- 2.2 The guidance on the use of capital receipts in this way suggests that a Flexible Use of Capital Receipts Strategy be included in the Efficiency Plan and that any planned use be reported to Council. The February 2016 Budget Report and the related Treasury Management Strategy did not anticipate the use of capital receipts in this way during 2016/17 financial year. However, given the size and scale of the transformation programme outlined above, it is likely the facility to use capital receipts in this flexible manner will be required in future.
- 2.4 The intended use of any capital receipts in this way will be included in the Treasury Management Strategy and included in updates to Council's Efficiency Plan.

### **Other Options**

The Council could choose not to take up this offer however this would mean that the council would then be subject to the existing yearly process to determining the local government finance settlement. Allocations for those councils who do not accept the offer could be

subject to additional reductions dependant on the fiscal climate. At present we do not expect any further multi-year settlements to be offered over the course of this parliament.

**Reasons for Recommendation**

To ensure a minimum guaranteed level of funding for the four year period to March 2020 and increase the Council’s ability to make longer term transformational plans.

**Key Decision:** yes

**If Key Decision, has 28-day notice been given?** yes

**Finance Officer Clearance**      **NB**  
**Legal Officer Clearance**      **JL**

**ORPORATE DIRECTOR’S SIGNATURE :** 

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.



## Efficiency Plan 2016 / 2020



## Foreword

Trafford Council is a high performing, low spending council providing excellent, value for money services. Trafford Council has risen to the challenge presented by the effects of the austerity agenda, rising demand levels and funding reductions over the years since 2011. During this period the Council has successfully delivered £118m of savings which has been delivered through a mixture of in-house efficiencies and the transformation of services and service delivery.

Trafford Council welcome the offer of a four year minimum funding agreement that was made by the Secretary of State for Communities and Local Government in December 2015. The production of this efficiency plan is a response to, and an acceptance of that offer.

This medium term minimum funding guarantee will enable the council to make longer term transformational and growth plans both within our organisation and in collaboration with our partners.

  
Theresa Grant  
**Chief Executive  
Trafford Council**



Councillor Sean Anstee  
**Leader of Trafford Council**



This Efficiency Strategy has been developed so that Trafford Council can qualify for the four year funding settlement from Government for the period 2016/17 to 2019/20 and can also benefit from some flexibility in the use of capital receipts generated in the three years starting from April 2016.

The four year settlement is essential to the medium-term financial stability of the Council and will guarantee no changes to the minimum level of grant that was announced for Trafford in the 2015 autumn statement. The figures for each type of grant covered by the settlement can be found in the table below:

	2016/17	2017/18	2018/19	2019/20
	£000	£000	£000	£000
<i>Revenue Support Grant</i>	22,989	15,276	10,303	5,299
<i>Transitional Grant</i>	465	458	0	0
<i>Rural Services Delivery Grant</i>	0	0	0	0
<i>Total</i>	23,454	15,734	10,303	5,299

Following Government guidance, this strategy has been developed with reference to the Council's Medium Term Financial Plan, as detailed in the February 2016 Budget Report to Council and includes three main sections:

1. Our approach to delivering efficiencies in order to meet the savings gap
2. New flexibilities in the use of capital receipts
3. Council's Prudential Indicators

The February 2016 Budget Report can be found [here](#)

This plan will be reviewed and updated at least annually.

## **Section 1 – Our Approach**

## Size of the Challenge

The Council's medium term financial plan was presented to Council in February 2016 as part of the annual [Budget Report](#). This plan is a living document which is updated as changes in conditions are known. Since February the long-term interest rate forecasts have fallen which has reduced our forecast investment income and there has been an increase in the demographic pressures forecasts for spending on Adults and Children's social care. The revised budget gap figures for 2016/17 to 2019/20 can be seen below:

<i>Indicative Budget Forecasts 2016/17 to 2019/20</i>	<i>2016/17 £'000</i>	<i>2017/18 £'000</i>	<i>2018/19 £'000</i>	<i>2019/20 £'000</i>
<b>Net Revenue Budget</b>	<b>147,320</b>	<b>147,320</b>	<b>158,959</b>	<b>167,790</b>
<b>Cost Pressures:-</b>				
<i>Inflationary</i>		2,286	2,301	2,283
<i>Levies</i>		698	703	703
<i>Pay</i>		1,444	1,449	1,172
<i>Demographic</i>		2,700	2,000	2,000
<i>Living Wage</i>		2,148	1,822	1,729
<i>New Income</i>		(200)	(2,800)	(2,700)
<i>Expected grant reductions</i>		1,371	2,156	
<i>Other</i>		1,192	1,200	577
<b>Total Cost Pressures</b>		<b>11,639</b>	<b>8,831</b>	<b>5,764</b>
<b>Funding:-</b>				
<i>Council Tax</i>	83,547	85,636	87,478	89,674
<i>RSG</i>	22,989	15,276	10,303	5,299
<i>Redistributed Business Rates</i>	33,329	33,987	34,989	36,107
<i>Business Rate Growth</i>	5,605	3,577	5,577	5,577
<i>General Reserve</i>	1,850			
<b>Total Funding</b>	<b>147,320</b>	<b>138,476</b>	<b>138,347</b>	<b>136,657</b>
<b>Cumulative Funding Gap</b>		<b>20,483</b>	<b>29,443</b>	<b>36,897</b>
<i>Annual Funding Gap</i>		20,483	8,960	7,454

In April 2017 the Greater Manchester Authorities are entering into a pilot for the 100% business rates retention scheme. The pilot scheme is not yet fully developed and as such no effect of that pilot has yet been modelled into the figures above.

### **2016/2020 Efficiency plan**

Detailed savings and transformation plans for the current financial year can be found in the February 2016 budget report. There are no plans to increase the level of savings in the current financial year.

For the years 2017 to 2020 the strategy is to deliver the efficiency savings required to close the financial gap through a major transformational agenda. This transformational programme will build on the foundations of the Reshaping Trafford programme which has already delivered large efficiency and transformational savings. A report on this programme and its progress was reported to the Accounts and Audit Committee in March 2016. This report can be found [here](#)

Trafford has a strong ethos of partnership working and our transformational changes will be delivered in conjunction with our partners as part of the Public Sector Reform agenda. The [Trafford partnership](#) is Trafford's Local Strategic Partnership and the Trafford Partnership [Annual Report](#) 2015-16 describes our collaborative approach to locality based planning and service delivery.

Greater Manchester is at the forefront of devolution and the greater integration of health and social care in order to increase efficiencies and improve services is a key aspect of these devolved responsibilities and powers. Trafford has developed a [Locality plan](#) which describes the transformational changes planned in conjunction with our health partners.

Increasing income by promoting economic growth and encouraging the establishment of new business and the building of new homes in Trafford is key to delivering our efficiency plan. Increased economic growth not only produces more income for the council in terms of council tax and business rates but also increases the employment and well-being of the Trafford population.

More detailed plans of the programme to be delivered in future years will be presented to the Executive and Council later in this financial year.

### **Section 2 Capital Receipts Flexibility**

As part of the local government settlement for 2016/17 Government announced greater flexibility for Council's in how they make use of capital receipts. Councils were previously only allowed to spend such money on further capital projects but now capital receipts can be used to fund the revenue costs of transformation projects which are designed to generate ongoing revenue savings in the delivery of public services and /or to transform service delivery in a way that reduces costs or demand for services in the future.

The February 2016 Budget Report and the related Treasury Management Strategy did not anticipate the use of capital receipts in this way during 2016/17 financial year. However, given the size and scale of the transformation programme outlined above, it is likely the facility to use capital receipts in this flexible manner will be required in future.

The intended use of any capital receipts in this way will be included in the Treasury Management Strategy and included in updates to this document.

### **Section 3 Prudential indicators**

The Treasury Management Strategy sets out the prudential indicators for 2016/17. The report is available [here](#)

These indicators are designed to ensure that the Council's capital borrowing is affordable and does not place undue burden on the Council's revenue budget or Council Tax Payers. Each year the reporting requirements are that the Accounts and Audit Committee together with the Executive and Full Council should receive the following reports:

- Annual treasury strategy for the year ahead
- Mid-year update report
- Annual outturn report describing the activity undertaken.



Department for  
Communities and  
Local Government

**The Rt Hon Greg Clark MP**  
*Secretary of State for Communities and Local  
Government*

**Department for Communities and Local  
Government**  
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[www.gov.uk/dclg](http://www.gov.uk/dclg)

10 March 2016

*Dear Colleagues*

## **MULTI-YEAR SETTLEMENTS AND EFFICIENCY PLANS**

On 17 December I announced a historic opportunity for councils to achieve greater certainty and confidence from a 4-year budget. I see this as a key step to supporting you to strengthen your financial management, at the same time as working collaboratively with your local partners and reforming the way services are provided.

The settlement consultation process showed great support for this approach and identified a number of queries about what the offer includes and the requirements for applying to accept this offer. I have therefore set out some further details in the attached annex. But I want to reiterate that I want this offer, and the production of an efficiency plan, to be as simple and straightforward as possible, and reassure you that this is not about creating additional bureaucracy.

If you wish to apply to accept the offer you simply need to send an email or letter to [MultiYearSettlements@communities.gsi.gov.uk](mailto:MultiYearSettlements@communities.gsi.gov.uk) by **5pm on Friday 14<sup>th</sup> October** and include a link to your published efficiency plan.

I do not intend to provide further guidance on what efficiency plans should contain – they should be locally owned and locally driven. But it is important that they show how this greater certainty can bring about opportunities for further savings. They should cover the full 4-year period and be open and transparent about the benefits this will bring to both your council and your community. You should collaborate with your local neighbours and public sector partners and link into devolution deals where appropriate.

Of course this offer is entirely optional. It is open to any council to continue to work on a year-by-year basis, but I cannot guarantee future levels of funding to those who prefer not to have a four year settlement.

I have been delighted by the response of councils all over the country to the offer of four year budgets and I look forward to hearing from you if you would like to avail yourself of it.

For any further queries, please contact officials at the above address.

*Yours sincerely*

A handwritten signature in black ink, appearing to be 'G Clark', written in a cursive style.

**THE RT HON GREG CLARK MP**

## TRAFFORD COUNCIL

**Report to:** Executive  
**Date:** 19 September 2016  
**Report for:** Decision  
**Report of:** Executive Member for Finance and Chief Finance Officer

### Report Title

**Council Tax Support Scheme for 2017/18 – Proposed Changes to align with national benefits**

### Summary

To summarise the current Council Tax Support Scheme and propose changes for public consultation which will align the scheme to national benefits and then follow welfare reform changes.

### Recommendation(s)

That the Executive agree to the Council consulting with the public on aligning the Council Tax Support scheme with national benefits regulations

Contact person for access to background papers and further information:

Name: Louise Shaw  
Extension: 3120

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	Low Council Tax, Value for Money and services focused on the most vulnerable people
Financial	The existing Council Tax Support scheme is already funded by the Council and the changes proposed will not increase the funding required.
Legal Implications:	The Council has to formally set its local CTS scheme before 31 January 2017, in order for the scheme to be formally adopted for 2017/18. This is in accordance with the Local Government Act 2012.
Equality/Diversity Implications	None as at consultation stage
Sustainability Implications	None as at consultation stage
Resource Implications e.g. Staffing / ICT / Assets	Resources required to carry out the public consultation can be absorbed within current staffing levels
Risk Management Implications	None
Health & Wellbeing Implications	The public consultation will include stakeholder events to ensure elderly and vulnerable residents are represented.
Health and Safety Implications	None

## 1.0 Background

- 1.1 In April 2013, following the abolition of Council Tax Benefit (CTB) which was a national scheme funded by a central government grant, the Council implemented its new local Council Tax Support (CTS) Scheme for working age claimants.
- 1.2 There are 13,700 Trafford residents in receipt of CTS and spend is £10.1m per annum. 48% of CTS claimants are pensioners and they are protected by legislation from any changes arising as a result of the abolition of CTB and the move to CTS. The CTS pensioner spend is £5.1m per annum
- 1.4 Each year, the Council has to formally approve its CTS scheme for the following financial year before the 31 January. Any changes to the CTS scheme which are proposed by the council require public consultation. Trafford has made no changes to its CTS scheme (other than to increase amounts in line with national uprates) since its introduction in 2013.

## 2.0 Trafford's CTS Scheme

- 2.1 When the CTS scheme was introduced protection was identified and implemented for the following groups:
- Claimants of pension age - protected in line with the legislation



- Claimants and/or their partners who receive the middle or high rate of Disability Living Allowance for Care or Mobility – protected from all changes except for the abolition of Second Adult Rebate.
- Households who have a dependent child under 5 years old – protected from including Child Benefit as income.
- The council agreed to continue to apply its local discretion to disregard War Pensions and War Widows Pensions as income, when calculating awards of Council Tax Support.

2.2 Additions to the scheme to help those starting work were introduced:

- Eight week ‘run on’ of previous entitlement for the long term unemployed starting work, this is double the four week entitlement in the previous CTB scheme
- Child care disregard costs were increased

2.3 To help with the transition from CTB to CTS, Members agreed that a discretionary fund should be set up to help residents on a case by case basis. This supports and aligns to the discretionary fund in place for help towards housing costs.

### **3.0 Drivers for change**

3.1 Although the CTS scheme has worked as originally intended, it is no longer in line with other national benefits, including Housing Benefit (HB) which is administered alongside CTS on the same software system.

3.2 A variety of welfare reform changes have been implemented since April 2013 and this trend is intended to continue, in particular with the increasing numbers of claimants now receiving Universal Credit (UC).

3.3 Currently, Trafford residents increasingly find themselves applying for support and getting their personal circumstances and income assessed differently for different benefits, quite often this can be by the same Council officer. Explaining this to claimants, quite a high proportion of who are vulnerable is difficult and often leads to confusion.

3.4 Similarly, it adds an administrative burden to the council to operate different assessments and criteria for different schemes.

3.5 Fundamentally, it is proposed that the current CTS scheme remains largely the same, with out of work claimants receiving maximum support (up to a band D) and protection still in place for the most vulnerable groups as described in 2.1 above. In addition, the Council intends to retain the extra support it put in place for workers as detailed in 2.2.

3.6 The changes the council would like to propose to the public via a consultation exercise would align the scheme to bring it up to date with the changes that have occurred with national benefits already and then keep it in line with future changes

as and when national legislation is implemented. The key changes to date to be consulted on include:

- The introduction of UC in Trafford. The treatment of UC income is not explicitly defined in the CTS scheme;
- Capping the support available for new claimants with families to a maximum of 2 children;
- Removing the family premium allowance for new claimants with families;
- Applying a national minimum wage assumption to self-employed claimants who have been trading for more than 12 months and continue to declare no or little profit;
- Ensure residents who have no right to claim national benefits cannot claim CTS;

3.7 As most of the changes relate to new CTS claims, the Council is unable to accurately identify the number of affected claimants. However, based on expected numbers, looking at historical data, it is anticipated that approximately 10% of working age claimants ( approximately 1100) will be affected in the first year of the scheme and this will rise over a 5 year period to 13% ( approximately 1700).

3.8 As the driver for welfare reform is to reduce the spending in this area, this inevitably will mean less CTS will be paid. This is estimated to be £160k (1.6% of total spend) in the first year, rising over a 5 year period to £320k (3.2% of total spend) - although that does not take in to account any further unknown national benefit changes.

#### **4.0 Public Consultation**

4.1 Although the proposed changes are minor, public consultation would be required as a small proportion of existing claimants and new claimants will be worse off under the new scheme.

4.2 The consultation will help to shape how the changes are reflected to best align to national benefits.

4.3 It is proposed that a 6 week consultation takes place running from the end of September to early November. In addition to the consultation being available on the website, Trafford will hold events for members of the public, stakeholders and partners to ensure the proposed changes are captured by all audiences.

#### **Other Options**

The Council could decide not to propose any changes to the scheme and propose to Council the existing scheme for 17/18. However, this would mean the continuation of a local scheme that is no longer fit for purpose and increasingly more difficult to understand.

## **Reasons for Recommendation**

The Council must adopt a local CTS scheme no later than 31 January before the start of the financial year to which the scheme applies in accordance with the Local Government Finance Act 2012. The proposed change is to keep at large the existing scheme but adopt changes that align the local scheme with national benefit both now and in the future. In order to be able to make any changes to the existing scheme the council must first consult on the proposed changes to the scheme.

**Key Decision:** No

**If Key Decision, has 28-day notice been given?** No

**Finance Officer Clearance**      **GB**

**Legal Officer Clearance**      **JL**

**CORPORATE DIRECTOR'S SIGNATURE :** 

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

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## TRAFFORD COUNCIL

**Report to: Executive**

**Date: 19 September 2016**

**Report for: Discussion**

**Report of: The Executive Member for Finance and the Chief Finance Officer**

### **Report Title:**

Budget Monitoring 2016/17 – Period 4 (April to July 2016).

### **Summary:**

The purpose of this report is to inform Members of the current 2016/17 forecast outturn figures relating to both Revenue and Capital budgets. It also summarises the latest forecast position for Council Tax and Business Rates within the Collection Fund.

### **Recommendation(s)**

#### **It is recommended that:**

- a) the Executive note the report and the changes to the Capital Programme as detailed in Paragraph 17.

### **Contact person for access to background papers and further information:**

David Muggeridge, Finance Manager, Financial Accounting Extension: 4534

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	Value for Money
Financial	Revenue and Capital expenditure to be contained within available resources in 2016/17.
Legal Implications:	None arising out of this report
Equality/Diversity Implications	None arising out of this report
Sustainability Implications	None arising out of this report
Resource Implications e.g. Staffing / ICT / Assets	Not applicable
Risk Management Implications	Not applicable
Health & Wellbeing Implications	Not applicable
Health and Safety Implications	Not applicable

**Other Options**

Not Applicable

**Consultation**

Not Applicable

**Reasons for Recommendation**

Not Applicable

**Finance Officer Clearance**      ...GB.....

**Legal Officer Clearance**      .....JL.....

**CORPORATE DIRECTOR'S SIGNATURE:**



## REVENUE BUDGET

### Budget Monitoring - Financial Results

1. The approved budget agreed at the 17 February 2016 Council meeting is £147.32m. In determining the budget an overall gap of £22.64m was addressed by a combination of additional resources of £6.26m, including projected growth in business rates, council tax and use of general reserve and £16.38m of service savings and additional income.
2. Based on the budget monitoring for the first four months overall expenditure is broadly in line with budget apart from a small underspend of £159k.
3. The summary details of service variances against budget are shown in Table 1 and Table 2 below.

<b>Table 1: Budget Monitoring results by Service</b>	<b>2016/17 Budget (£000's)</b>	<b>Forecast Outturn (£000's)</b>	<b>Forecast Variance (£000's)</b>	<b>Percentage</b>
Children's Services	29,911	31,599	1,688	5.6%
Adult Services	47,225	46,959	(266)	(0.6)%
Public Health	(573)	(466)	107	18.7%
Economic Growth, Environment & Infrastructure	32,198	32,049	(149)	(0.5)%
Transformation & Resources	16,938	16,280	(658)	(3.9)%
<b>Total Service Budgets</b>	<b>125,699</b>	<b>126,421</b>	<b>722</b>	<b>0.6%</b>
Council-wide budgets	21,620	20,739	(881)	(4.1)%
<b>Forecast outturn (period 4)</b>	<b>147,319</b>	<b>147,160</b>	<b>(159)</b>	<b>(0.1)%</b>
<b>Dedicated Schools Grant</b>	<b>120,667</b>	<b>121,756</b>	<b>1,089</b>	<b>0.9%</b>

### Main variances, changes to budget assumptions and key risks

4. Historically service variances at year end have been moved into service earmarked reserves and the current balances on those are detailed in Paragraph 11. A number of commitments already exist on those reserves largely to support transformational projects which limit the ability to absorb the full extent of the in-year pressures, particularly in CFW. It is proposed that where any in-year overspend cannot be funded from that particular service reserve then it will be met from the in-year underspend of the other directorates.
5. The main variances contributing to the projected underspend of £159k, any changes to budget assumptions and associated key risks are highlighted below:

<b>Table 2: Main variances</b>	<b>Forecast Variance (£000's)</b>	<b>Explanation/Risks</b>
Children's Services (*)	1,688	The variance in the children in care placements budget in part relates to the following factors:

- The Placements Budget continues to be a demand led budget and the continued incremental increase in the number of children in care translates directly to an increase in demand for placements. In August 2015 there were 324 children in care, this figure has increased annually and incrementally, with 331 children at 31st March 2016 and there are now 354 children in care.
- The complexity of the presenting needs of children, who enter care, has translated into a demand for placements that require high levels of supervision and longer placement periods. In particular there are currently 3 children who are placed in high cost secure children's homes and safeguarding complexities have led to longer than predicted periods in these placements. The collective costs of these placements are £375k.

The above has resulted in an increase in the number of placements in external homes (2.40 whole time equivalents), agency foster care (8.83 whole time equivalents) and secure homes (0.28 whole time equivalents). This is expected to cost £1.11m.

The following actions have been taken to mitigate the continued increase in the placement budget.

Trafford continues to be a successful recruiter of foster carers who provide value for money placements at much lower cost than that charged by external placement providers; thus, despite the increase in the numbers of children in care, only 10% of all LAC have been placed with independent fostering agencies.

In 2016 Trafford, in collaboration with other northwest councils, will launch the "You Can Foster" campaign. It is predicted that this 6 months marketing campaign will increase internal fostering capacity by 5 to 8 foster carers for older children and children with complex needs. These children typically require higher cost external provision.

A weekly 'Keeping families together' panel chaired by the Director of Safeguarding monitors any new requests for external placements and successfully diverts demand to lower cost placements.

- Monthly monitoring meetings chaired by the Director of Safeguarding monitor every placement ensuring that predicted end dates are on target and considers options for cost reduction strategies for each placement.



		<ul style="list-style-type: none"> <li>• The task of commissioning placements was transferred to the Commissioning Team and through improved commissioning practices they aim to reduce unit costs of placements and review high cost placements looking for alternative, cost effective placement solutions, in collaboration with social workers, to ensure placements offer the right levels of support. The volume of referrals has been such that their capacity to address the value for money aspect has been limited, therefore additional commissioning capacity will be recruited on a short term to approach providers around cost and agreements.</li> <li>• Commissioners in partnership with social care practitioners continue to develop an 'Edge of Care Strategy'. This strategy through a re-alignment of money will focus on the development of an integrated preventative strategy which will reduce demand on placements by supporting more children to remain at home in the care of their parents.</li> <li>• All in house placement resources continue to be used to full capacity and both of Trafford's children's homes are, in the main, at full occupancy level.</li> </ul> <p>Whilst all management action will be taken to address the forecast overspend, given the additional number of children in care already at month 4, it is extremely unlikely that the budget will be brought back to balance by year end.</p>
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Adult Services / Public Health (*)	(159)	<p>Mainly as a result of an overachievement of savings offset by an underlying increase in adult care costs.</p> <p>The original savings programme for CFW was developed with an overall target of £9.799m. Even at this relatively early stage of the year, it is clear that some projects cannot deliver against their original targets (social care transport and public health(*)), but that the savings derived from the continuation of the Stabilise and Make Safe project should offset those shortfalls.</p> <p>In contrast the latest indications are that the levels of care required, number of new entrants, and the reduced contribution paid by individuals towards their care in the Adult care system are exceeding budgeted expectation and the level of demographic funding that was allocated for 2016/17. The cost of the above to the care system is being carefully monitored during the year.</p> <p>(*) At the end of 2015/16 there was additional expenditure on public health of £153k. Due to the recovery of this in 2016/17 the in-year savings target of £800k has not been fully met with a shortfall of £107k.</p>
Economic Growth, Environment & Infrastructure	(149)	<p>The projected underspend includes additional income from Oakfield Road car park remaining open for the early part of the financial year £114k; increased income from planning above expectations £121k; an underspend on staffing of £166k after taking account of agency costs (there are currently 22 vacancies in the Directorate in the process of being filled). These are offset by a shortfall in building control income £108k and other reductions in income and increased running costs of £144k.</p>
Transformation & Resources	(658)	<p>Includes £422k from staff vacancies after taking account of agency costs. There are currently 38 vacancies in the Directorate in the process of being filled which equates to 2% of the total staffing budget (This is lower than the levels experienced in 2015/16, which were in excess of 6%, and reflects the ongoing efforts to fill outstanding vacant posts); £110k from cost control of running expenses; £210k from higher levels of income, which includes government grant related budgets in Exchequer Services; other minor variances £(84)k.</p>

Council-wide budgets	(881)	<p>The projected variance relates to success in recovering previous year housing benefit overpayments of £500k which if continued could see a further additional income as the year progresses; a projected saving of £499k in the levy payable on business rate growth which is forecast to be lower than anticipated due to unexpected business rate appeals (See Paragraph 15); additional costs on treasury management of £150k as a result of reduced interest rates following the announcement of the Monetary Policy Committee in August and delayed savings in respect of an up-front investment in the pension fund.</p> <p>In addition windfall income of £375k is receivable in respect of a historic insurance settlement in favour of the Council which has been transferred to the Budget Support Reserve to support future year's budgets.</p> <p>During 2015/16 an interim dividend of £1.25m was received from Manchester Airport Group (MAG) which was subsequently moved to an earmarked reserve to support the 2016/17 budget. The MAG has recently announced the final annual dividend for 2015/16 of £2.49m which allows a surplus over budget of £1.14m to be retained in the MAG earmarked reserve. This will be supplemented if a further interim dividend is received in 2016/17.</p>
Dedicated Schools Grant	1,089	<p>This is mainly attributed to the increase in costs within the high needs block of the DSG. The demand for high cost special school places, both within the borough and out of borough, has exceeded the level of grant allocation in recent years. Since period two, expenditure has been incurred on additional top-up payments for increasing numbers of statemented pupils at mainstream schools, additional out of borough placements and increased top-up payments at special schools. This projected overspend exceeds the level of available DSG reserve by £302k and whilst all attempts will be made to control expenditure for the remaining part of the year any deficit will need to be recovered from future years DSG allocations which could impact on the level of school funding in 2017/18.</p>

### Locality Plan (\*)

6. A key element of the Health and Social Care devolution agenda is the submission of a Locality Plan setting out the Council and CCG vision for the greatest and fastest possible improvement in the health and wellbeing of our residents by 2020. This improvement will be achieved by supporting people to be more in control of their lives by having a health and social care system that is geared towards wellbeing and the prevention of ill health; access to health

services at home and in the community; and social care that works with health and voluntary services to support people to look after themselves and each other.

7. Work is ongoing on the locality plan and it is anticipated that further work will be required in the coming months to understand how any budget gaps will be addressed. Financial performance against the locality plan is highlighted below (note budgeted figures are shown gross and inclusive of specific grants).

<b>Table 3: Locality Plan Update</b>	<b>2016/17 Budget (£000's)</b>	<b>Forecast Outturn (£000's)</b>	<b>Forecast Variance (£000's)</b>	<b>Percentage</b>
Public Health	13,334	13,441	107	0.8%
Adult Social Care	52,874	52,608	(266)	(0.5)%
Children and Families	29,911	31,599	1,688	5.6%
<b>Total</b>	<b>96,119</b>	<b>97,648</b>	<b>1,529</b>	<b>1.6%</b>

### MTFP Savings and increased income

8. The 2016/17 budget is based on the achievement of permanent base budget savings and increased income of £16.38m and full details are included in the latest Transformation Programme Board Report dated 9 August 2016.
9. The latest forecast indicates that total savings of £16.78m have been or are projected to be delivered by 31 March 2017. This represents an overachievement against target of £405k. The current risk rating of the overall programme is summarised as follows:

<b>Table 4: Savings Programme Risk Rating</b>	<b>(£000's)</b>
Low risk – achieved or low likelihood of not achieving	8,865
Medium risk – projected to be achieved by the end of the year	5,771
High risk – remedial action to be taken to achieve required level of savings (*)	1,740
<b>Total</b>	<b>16,376</b>

(\*) A number of projects in the original savings programme which are classified as high risk above have been re-scoped following consultation, for example the social care transport services and alternative savings measures have been identified. Further details are provided in the latest Board report.

### RESERVES

10. The pre-audited General Reserve balance brought forward is £7.89m, against which there are planned commitments up to the end of 2016/17 of £1.89m leaving the balance at £6m which is the approved minimum level.

<b>Table 5 : General Reserve Movements</b>	<b>(£000's)</b>
<b>Balance 31 March 2016 (subject to audit confirmation)</b>	<b>(7,894)</b>
<b>Commitments in 2016/17:</b>	
- Planned use for 2016/17 Budget	1,850
- Planned use for one-off projects 2016/17	44
<b>Balance 31 March 2017</b>	<b>(6,000)</b>

11. Service balances brought forward from 2015/16 were a net £5.95m and are largely allocated to support transformation projects in 2016/17 and later years, however before making firm commitments to utilise these resources consideration will be given to the overall projected outturn position in each directorate.

<b>Table 6: Service balances</b>	<b>b/f April 2016 (£000's)</b>
Children, Families & Wellbeing	(1,837)
Economic Growth, Environment & Infrastructure	(1,740)
Transformation & Resources	(2,372)
<b>Total (Surplus)/Deficit</b>	<b>(5,949)</b>

## **COLLECTION FUND**

### **Council Tax**

12. The 2016/17 surplus on the Council Tax element of the Collection Fund is shared between the Council (84%), the Police & Crime Commissioner for GM (12%) and GM Fire & Rescue Authority (4%).
13. The surplus brought forward of £1.84m, will be increased by an in-year forecast surplus of £0.64m. After taking account of the planned use of £0.357m to support the base budget and another £66k for backdated valuation and discount appeals, the total surplus forecasted to be carried forward is £2.06m. The Council's share of this surplus is £1.72m, and is planned to support future budgets in the MTFP.
14. Council Tax collection rate as at 31 July 2016 was 39.99%, which is above the targeted collection rate of 39.97%.

### **Business Rates**

15. The 2016/17 budget included anticipated growth in retained business rates and related S31 grants of £4.51m. Latest forecasts of business rate income indicate a potential one-off shortfall in retained business rate income of £1.38m caused by an unexpected increase in the level of appeals. Whilst this has a benefit in that it reduces the overall levy payable on growth (See comments on the Council-wide budget in Table 2) it means there will be a deficit on the collection

fund. This position will be monitored during the remainder of the year but if the deficit position remains then it will need to be financed and therefore it is proposed to earmark reserves to cover this, including the MAG earmarked reserve.

16. Business Rates collection rate as at 31 July 2016 was 37.54% compared to a targeted collection rate of 38.24%.

## CAPITAL PROGRAMME

17. The value of the indicative 2016/17 Capital Programme reported in the P2 monitor report was £47.40m. Taking into account re-phasing to 2017/18 and later years, reductions in projected costs and new external contributions the budget is currently estimated at £45.30m. The changes to the budget are detailed below and are summarised as follows :

<b>Table 7 - Capital Investment Programme 2016/17</b>	<b>P2 Programme (£'000's)</b>	<b>Changes (£'000's)</b>	<b>Current Programme (£'000's)</b>
<b>Service Analysis:</b>			
Children, Families & Wellbeing	15,198	(1,590)	13,608
Economic Growth, Environment & Infrastructure	28,955	(551)	28,404
Transformation & Resources	3,287	-	3,287
<b>Total Programme</b>	<b>47,440</b>	<b>(2,141)</b>	<b>45,299</b>

➤ **Rephasing to 2016/17 and 2017/18 - £(1.59)m**

- Basic Need – School Places: The Education and Early Years Capital Programme report, approved by the Executive in June, set the investment proposals for the next three years and provided a phasing of major school projects across the years. An element of expenditure has been re-profiled to 2017/18 and 2018/19.

➤ **Relocation of depot facilities – £(685)k**

- The business case for the acquisition and development of a new depot has recently been approved. The gross capital cost is £5.00m and represents a reduction of £1.10m on the previous estimated cost, of which £685k was phased in 2016/17.

➤ **New schemes and increases to existing budgets - £134k**

- Parks Infrastructure Programme: £29k – S.106 contributions have been identified which supplement works already planned at Stamford Park and John Leigh Park in Altrincham.
- Play Area Refurbishments: £105k - S.106 contributions have been identified which will be applied to a number of projects to supplement the £250k investment previously approved.

18. Resourcing of the capital investment programme is made up of both internal and external funding. Details of this are shown in the table below.

<b>Table 8 - Capital Investment Resources 2016/17</b>	<b>P2 Programme (£'000's)</b>	<b>Changes (£'000's)</b>	<b>Current Programme (£'000's)</b>
<b>External:</b>			
Grants	18,776	(1,240)	17,536
Contributions	7,803	134	7,937
<b>Sub-total</b>	<b>26,579</b>	<b>(1,106)</b>	<b>25,473</b>
<b>Internal:</b>			
Receipts	7,721	(350)	7,371
Borrowing	12,693	(685)	12,008
Reserves & revenue	447	-	447
<b>Sub-total</b>	<b>20,861</b>	<b>(1,035)</b>	<b>19,826</b>
<b>Total Resourcing</b>	<b>47,440</b>	<b>(2,141)</b>	<b>45,299</b>

### Status and progress of projects

19. Since the budget was set in February 2016 reports detailing planned projects covering schools, highways, greenspace and corporate landlord to be undertaken during the year have all been agreed. These plans provide the basis on which the Capital Programme is monitored for both financial and physical progress.
20. As part of the monitoring process a record of the “milestones” reached by each project is kept to show the progress of the scheme from inclusion in the Programme through to completion. The table below shows the value of the programme across the milestone categories.

<b>Table 9 - Status on 2016/17 Projects</b>	<b>Current Budget (£m)</b>	<b>Percentage of Budget</b>
Already complete	3.68	8%
On site	24.94	55%
Programmed to start later in year	14.99	33%
Not yet programmed	1.69	4%
<b>Total</b>	<b>45.30</b>	<b>100%</b>

21. The first three categories give a good indication as to the level of confirmed expenditure to be incurred during the year. As can be seen £43.61m (96%) of the budget has now been spent, committed or is programmed to start in the year.
22. Schemes with a value of £1.69m are classed as “Not yet programmed” and relates to budgets where specific projects have not yet been agreed or budgets

that have yet to have a start date planned. Priority will be placed on progressing schemes as soon as possible. Majors areas Included in this category are:

- **Social Care Investment - £650k.** As a result of a change in government grant funding £650k of council resource previously applied to DFGs has been re-directed to offset a loss in adult social care grant. A scheme for the refurbishment of Ascot House and a programme of technological innovations are currently being assessed.
- **Social Care Agile Working Programme - £284k.** The Agile Working requirements have been captured for staff in the scope for Phase 1 of the project. This will inform the ICT specification and costs for the full options appraisal, which will be completed in September 2016.
- **Play Area Improvements - £355k.** A number of schemes have been approved for delivery later in the year.
- **ICT projects - £286k.** A number of projects currently remain on hold until the full effect of the reshaping agenda and its impact on the Council's ICT infrastructure requirements is known.

23. The table below provides a more detailed analysis by service area.

<b>Table 10 - Status by Service Area</b>	<b>Already complete</b>	<b>On Site</b>	<b>Programmed</b>	<b>Not yet Programmed</b>
Children, Families & Wellbeing	22%	57%	14%	7%
Economic Growth, Environment & Infrastructure	2%	50%	46%	2%
Transformation & Resources	0%	91%	0%	9%

### **Issues / Risks**

24. The main risk in the area of the capital programme is the timely delivery of the programme and this situation will continue to be closely monitored and any issues will be reported as and when they arise.

### **Recommendations**

25. That the Executive note the report and the changes to the Capital Programme as detailed in Paragraph 17.



## TRAFFORD COUNCIL

**Report to:** Executive  
**Date:** 19<sup>th</sup> September 2016  
**Report for:** Information  
**Report of:** Executive Member for Transformation and Resources

### Report Title

**Annual Delivery Plan 2016/17 (First Quarter) Performance Report**

### Summary

The attached report provides a summary of performance against the Council's Annual Delivery Plan, 2016/17. The report covers the period 1 April 2016 to 30 June 2016.

### Recommendations

That Executive notes the contents of the draft Annual Delivery Plan First Quarter Performance Report.

Contact person for access to background papers and further information:

Name: Peter Forrester  
Extension: 1815

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	The Annual Delivery Plan 2016/17 Quarter 1 Performance report summarises the Council's performance in relation to the Council's Corporate Priorities.
Financial	Not Applicable
Legal Implications:	None
Equality/Diversity Implications	None
Sustainability Implications	None
Staffing/E-Government/Asset Management Implications	None
Risk Management Implications	None
Health and Safety Implications	Not applicable

## 1.0 Background

- 1.1 The report provides a summary of performance against the Council's Annual Delivery Plan 2016/17 and supporting management information, for the period 1<sup>st</sup> April 2016 to 31<sup>st</sup> June 2016.
- 1.2 This covers the Council's six Corporate Priorities:
  - Low Council Tax and Value For Money
  - Economic Growth and Development
  - Safe Place to Live – Fighting Crime
  - Health and Wellbeing
  - Supporting Young People
  - Reshaping Trafford Council

## 2.0 Performance Update

- 2.1 The ADP has 39 indicators. To date, 25 of these have been reported in the first quarter. 14 are annual indicators which will be reported on later in the year.
- 2.2 To date, there are 20 green indicators (on target), 3 amber indicators and 2 red (below target).
- 2.3 The following indicators are rated as green (on target):
  - Improve the percentage of household waste arisings which have been sent by the Council for recycling/composting.
  - 10% increase in online transactions
  - Percentage of Council Tax collected
  - Percentage of ground floor vacant units in town centres
  - Percentage of major planning applications processed within timescales
  - Number of housing units started on site
  - Percentage of Trafford residents in Employment
  - The number of housing completions per year
  - The percentage of relevant land and highways assessed as Grade B or above (predominantly free of litter and detritus).
  - Average achievement of Customer Care PIs (Amey)
  - Maintain the position of Trafford compared to other GM areas in terms of Total Crime Rate
  - Delayed Transfers of Care attributable to Adult Social Care
  - Permanent admissions of older people to residential/nursing care
  - Percentage of Trafford pupils educated in a Good or Outstanding school
  - Reduction in the proportion of children made subject to a child protection plan for a second or subsequent time
  - Number of third sector organisations receiving intensive support
  - Number of locality networking events held per year
  - Number of NHS Health Checks delivered to the eligible population aged 40-74.
  - Number of young people accessing youth provision through Youth Trust model.
  - Reduction in the proportion of children made subject to a child protection plan for a second or subsequent time.

2.4 The following are within 10% of their target (amber) and exception reports have been produced or will be produced:

- Reduce the level of sickness absence
- Percentage of Business Rates collected
- To improve the public perception of how the police and the Council are dealing with ASB and crime

2.5 The following are more than 10% below target (red) and exception reports have been produced or will be produced:

- Maintain the low level of 16-18 year olds who are not in education, employment or training (NEET)
- The number of housing units for full planning consents granted

**Finance Officer Clearance**      *GB*  
**Legal Officer Clearance**      *MJ*

**CORPORATE] DIRECTOR'S SIGNATURE**



To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

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# TRAFFORD COUNCIL

## ANNUAL DELIVERY PLAN 2016/17 Performance Report Quarter 1

## 1. Purpose and scope of the report

The report provides a summary of performance against the Council's Annual Delivery Plan (ADP) 2016/17 for quarter 1 and supporting management information.

This covers the Council's six Corporate Priorities

- Low Council Tax and Value For Money
- Economic Growth and Infrastructure
- Safe Place to Live – Fighting Crime
- Health and Wellbeing
- Supporting Young People
- Reshaping Trafford Council

Direction of travel is provided, where data is available.

All measures have a Red/Amber/Green assessment of current performance. This is based on actual data or a management assessment of performance (Section 4). The dashboard dials provides a clear picture of where current performance is relative to the RAG rating and more information is provided on subsequent pages.

For Corporate Priority indicators, where actual or expected performance is red or amber an Exception Report is included in the commentary (Section 5).

## 2. Performance Key

<b>G</b> Performance meets or exceeds the target	↑	Performance has improved compared with the previous period
<b>A</b> Performance is within the agreed % of the target	↔	Performance is the same compared with the previous period
<b>R</b> Performance is more than the agreed % of the target	↓	Performance has worsened compared with the previous period

Where data is shaded, this indicates an estimated result and an assessment of performance by the Strategic Lead.



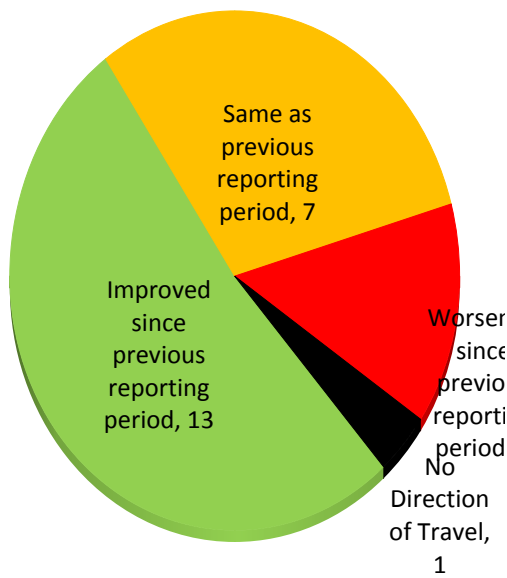
### 3. Performance Results

#### 3.1 Performance Summary

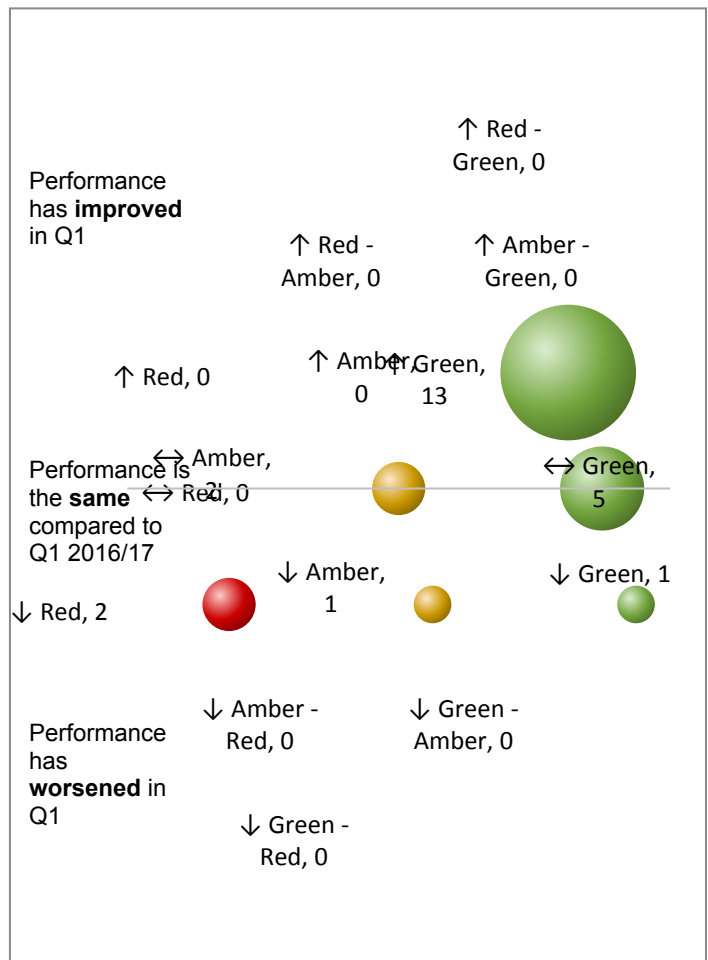
##### Performance Indicator RAG Status by Corporate Priority



##### Direction of Travel of all Performance Indicators



**Direction of Travel and RAG status (Position in relation to central line indicates direction of travel in Q1; size of bubble represents the number of indicators)**



The ADP has 39 indicators 14 of these are annual indicators and 25 are Quarterly indicators.

There are 20 Green indicators (on target), 3 Amber and 2 Red. 13 have improved since last period, 8 have stayed the same 4 have worsened since the last period and 1 have no direction of travel.

### 3.2 Performance Exceptions

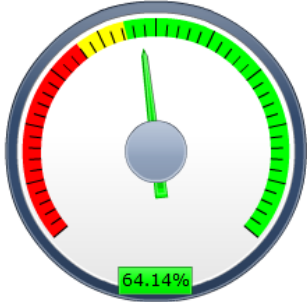
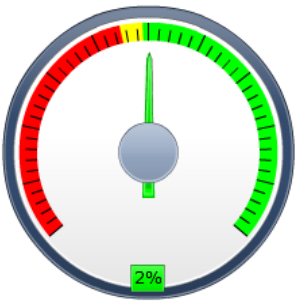
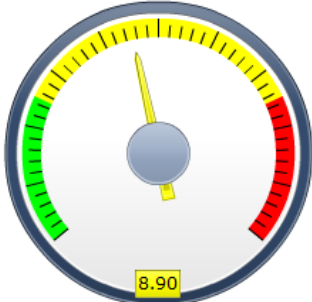
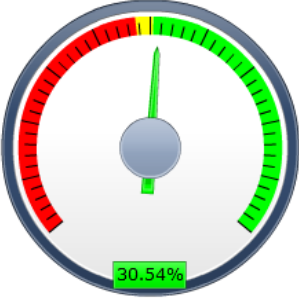
The following indicators have a RED performance status				Report Attached Y/N?
Corporate Priority	REF	DEFINITION	DOT Q1	
ECONOMIC GROWTH AND INFRASTRUCTURE		The number of housing units with full planning consents granted	↓	Y
SUPPORTING YOUNG PEOPLE	LCA 2	Maintain the low level of 16-18 year olds who are not in education, employment or training (NEET) in Trafford	↓	Y

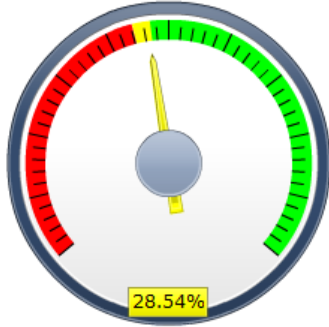

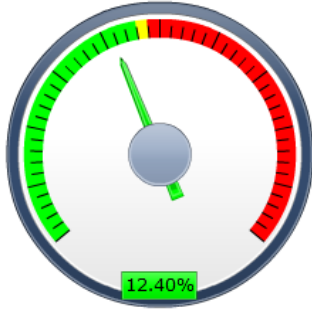

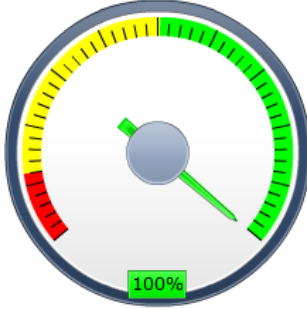

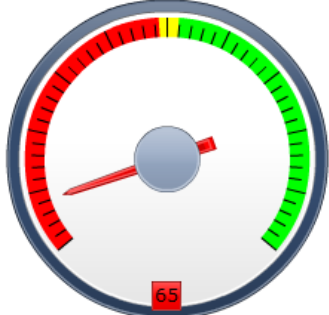

The following indicators have an AMBER performance status at the end.				Report Attached Y/N?
Corporate Priority	REF	DEFINITION	DOT Q1	
LOW COUNCIL TAX AND VALUE FOR MONEY		Reduce the level of sickness absence	↔	Y
LOW COUNCIL TAX AND VALUE FOR MONEY		Percentage of Business Rates collected	↔	Y
SAFE PLACE TO LIVE – FIGHTING CRIME		To improve the public perception of how the police and the Council are dealing with ASB and crime by 5% across Trafford as a whole	NA	Y

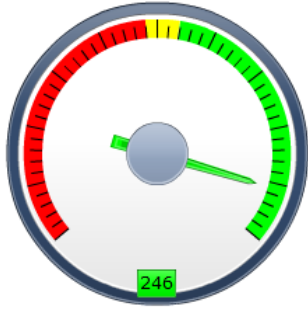

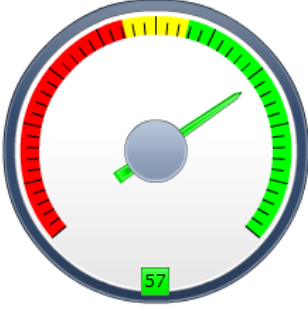

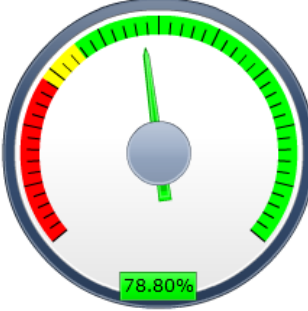

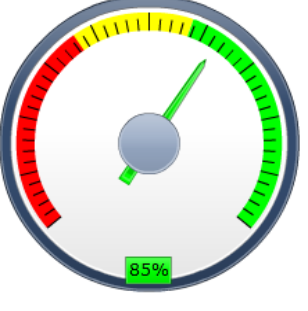

\*Exception reports start on page 25

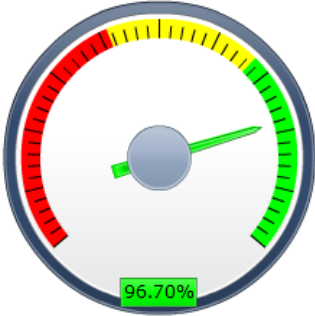
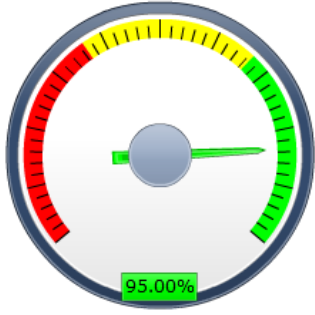

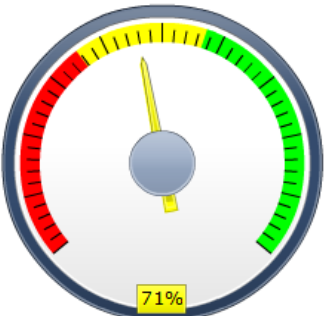


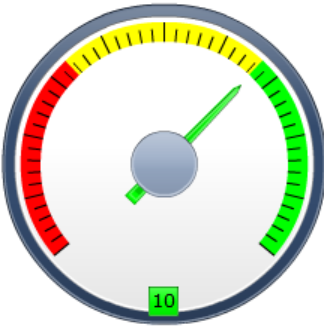
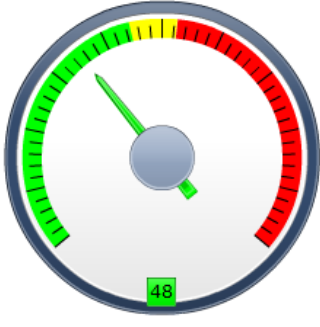
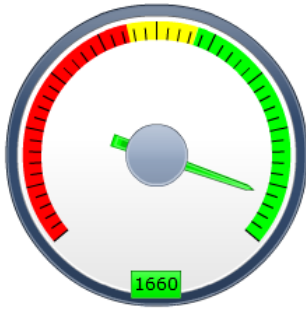
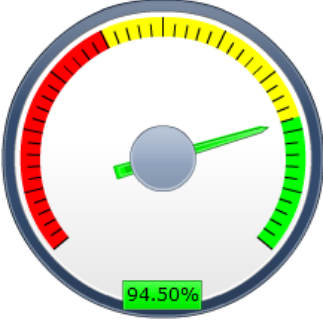
## Section 4 – Performance Information

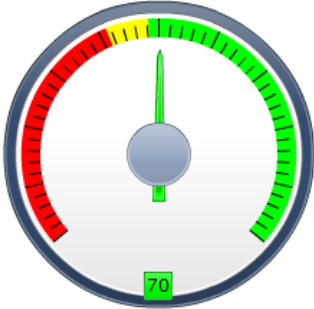
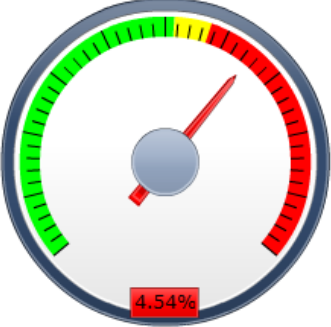
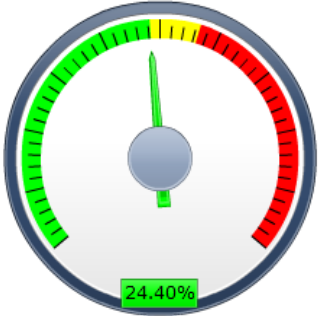
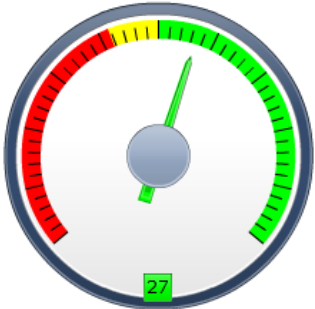
Metric Type	Dashboard Dial - Q1	DOT
<p>Improve the % of household waste arisings which have been sent by the Council for recycling/ composting</p> <p><b>Q1 Target - &gt;=64.14%</b></p> <p><i>Quarterly target changes to reflect seasonal variations. Higher targets set in summer and lower target set in winter to reflect reduction in garden waste collected.</i></p>		<p>↑</p>
<p>10% increase in online transactions</p> <p><b>Q1 Target – 2%</b></p>		<p>↔</p>
<p>Reduce the level of sickness absence (Council-wide, excluding schools) (days)</p> <p><b>Outturn Target – 8.5 Days</b></p>		<p>↔</p>
<p>Percentage of Council Tax collected</p> <p><b>Q1 Target – &gt;=30.51%</b></p>		<p>↑</p>

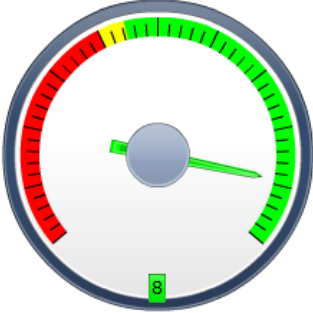
<p>Percentage of Business Rates collected.</p> <p>Q1 Target – 29.14%</p>		
<p>% of ground floor vacant units in town centres</p> <p>Q1 Target – &lt;= 14.5%</p>		
<p>Percentage of major planning applications processed within timescales</p> <p>Q1 Target – &gt;= 96%</p>		
<p>The number of housing units for full planning consents granted</p> <p>Q1 Target – 150</p>		

<p>The number of housing units started on site</p> <p>Q1 Target – &gt;=150</p>		
<p>The number of housing completions per year (gross) (Quarterly)</p> <p>Q1 Target – &gt;=50</p>		
<p>Percentage of Trafford Residents in Employment</p> <p>Q1 Target – &gt;=75%</p>		
<p>The percentage of relevant land and highways assessed as Grade B or above (predominantly free of litter and detritus).</p> <p>Q1 Target – &gt;=83%</p>		

<p>Percentage of Highway safety inspections carried out in full compliance with the agreed programme</p> <p>Q1 Target – &gt;=96%</p>		<p>↓</p>
<p>Average achievement of Customer Care PIs (Amey)</p> <p>Q1 Target – &gt;=90%</p>		<p>↔</p>
<p>Maintain the position of Trafford compared to other GM areas in terms of Total Crime Rate.</p> <p>Q1 Target – 1st</p>		<p>↔</p>
<p>To improve the public perception of how the police and the Council are dealing with ASB and crime by 5% across Trafford as a whole</p> <p>Q1 Target – &gt;=79%</p>		<p>↓</p>

<p>Delayed Transfers of Care attributable to Adult Social Care per 100,000 pop 18+ (ASCOF 2Cii)</p> <p>Q1 Target – 10 per 100,000</p>		<p>↑</p>
<p>Permanent admissions of older people to Residential / Nursing care (ASCOF 2Aii)</p> <p>Q1 Target – 62</p>		<p>↑</p>
<p>Number of NHS Health Checks delivered to the eligible population aged 40-74.</p> <p>Q1 Target – &gt;= 1500</p>		<p>↔</p>
<p>Percentage of Trafford pupils educated in a Good or Outstanding school.</p> <p>Q1 Target – &gt;= 94.5%</p>		<p>↑</p>

<p>Number of young people accessing youth provision through Youth Trust model</p> <p>Q1 Target – <math>\geq 70</math></p>		<p>NEW</p>
<p>Maintain the low level of 16-18 year olds who are not in education, employment or training (NEET) in Trafford</p> <p>Q1 Target – <math>\leq 4\%</math></p>		<p>↓</p>
<p>Reduction in the proportion of children made subject to a Child Protection Plan for a second or subsequent time</p> <p>Q1 Target – 24.50%</p>		<p>↑</p>
<p>Number of third sector organisations receiving intensive support</p> <p>Q1 Target – <math>\geq 25</math></p>		<p>↑</p>

<p>No of Locality Networking Events held min 4 per locality per year</p> <p>Outturn Target – 4</p>		<p>↑</p>

## LOW COUNCIL TAX AND VALUE FOR MONEY

Ensure that the Council can demonstrate that it provides efficient, effective and economical, value for money services to the people of Trafford.

For 2016/17 we will:

Make effective use of resources;

- Ensure the delivery of 2016/17 budget savings
- Update the Council's financial forecasts in line with the forthcoming spending review and identify savings to meet the 2016/17 to 2018/19 budget gap
- Deliver a balanced budget in line with statutory responsibilities and Council priorities
- Continue to collaborate on efficiency projects with other local authorities and other partners
- Continue to work effectively with partners to improve service quality and value for money
- Ensure greater commercialisation of traded services to maximise best use of resources, improve customer service and to provide value for money.
- Actively investigate allegations of benefit fraud and ensure that this includes a focus on targeting more serious abuses
- Develop a Social Value Framework for Trafford which will enable us to maximise added value from our contracts, our spatial development and through Corporate Social Responsibility programmes by directing the resources we secure where they are most needed and in support of identified strategic and community priorities.
- Launch an innovative and collaborative HR Shared Service with Greater Manchester Police, the first of its kind in the North West.
- Implement the priorities outlined in the Digital Strategy to increase the number of transactions that are completed online. This will necessitate;
  - A digital workforce – challenging how we work, increasing the skills of the workforce, increasing the use of mobile technology, transform services to be paper-light.
  - An accessible Council – implement the new CRM system, maximising digital engagement with our customers, supporting customers to use digital technology.
  - Working with partners – raising awareness of Trafford's online offer, support economic growth through improved provision and usage of superfast broadband, learn from good practice
- Minimise increases in the Waste Disposal Levy through increased waste recycling and reuse of materials.

### Key Policy or Delivery Programmes 2016/17

- Medium term Financial Plan
- GM Municipal Waste Management Strategy
- Trafford Social Value Framework

Ref.	Definition	Freq	15/16 Actual	16//17 Target	2016/17 Q1			Status
					Actual	Target	DOT	
CAG 08	Improve the % of household waste arisings which have been sent by the Council for recycling/ composting	M	60.36%	62.5%	64.14%	64%	↑	G
<i>Quarterly target changes to reflect seasonal variations. Higher targets set in summer and lower target set in winter to reflect reduction in garden waste collected.</i>								
New	10% increase in online transactions	Q	20%	30%	2%	2%	↔	G
NI719	Delivery of efficiency and other savings and maximise income opportunities	A	£21.769 Million	£22.64m Million	Annual (Q4)			



Ref.	Definition	Freq	15/16 Actual	16//17 Target	2016/17 Q1			Status
					Actual	Target	DOT	
BV 12i	Reduce the level of sickness absence (Council wide excluding schools)	M	9	8.5 days	8.9 Days	8.5 Days	↔	A
BV9	Percentage of Council Tax collected	M	98.01% G	98%	30.54%	30.51%	↑	G
	Percentage of Business Rates collected		97.41%	97.5%	28.54%	29.14%	↔	A

## ECONOMIC GROWTH AND INFRASTRUCTURE

**To promote economic growth and increase levels of investment, housing and jobs in Trafford; to improve the local environment and infrastructure thereby enhancing the attractiveness of the borough as a place to live, work and invest in.**

### For 2016/17 we will:

- Deliver strategic development projects to facilitate housing and employment growth.
- Support our Town Centres to be vibrant and dynamic places to benefit residents, businesses and visitors.
- Deliver and enable investment and growth through effective planning processes and frameworks.
- Through the One Trafford Partnership, invest in the highway infrastructure, support the Metrolink expansion and improve sustainable travel choices to access jobs, services and facilities within and between communities.
- Support business growth and attract inward investment into the Borough.
- Maximise the potential of the Borough's assets, including international sporting facilities and visitor attractions, to lever in further investment.
- Encourage and support businesses, communities and individuals to take more ownership and responsibility for their environment in line with the Be Responsible campaign.
- Through effective regulation support businesses to thrive and protect the interests of consumers.
- Through the One Trafford Partnership, maximise the use of the Council's portfolio of assets to help support the delivery of Council objectives.
- Support housing growth and maximise investment in Trafford through the Greater Manchester Housing Investment Fund and other sources of funding.
- Through the One Trafford Partnership work pro-actively with stakeholders to maintain and improve the environment around our public spaces, highways and neighbourhoods.

### Key Policy or Delivery Programmes 2016/17:

- Master Plans for: Old Trafford, Stretford (and Altrincham Strategy)
- Trafford Local Plan
- Community Infrastructure Levy
- Flood Risk Management Strategy (in partnership with Manchester and Salford)
- Economic and Housing Growth Framework and Prevention of Homelessness Strategy
- Land Sales Programme
- Transport Asset Management Plan
- GM Housing Investment Fund
- GM Minerals Plan
- GMSF (emerging)
- GM Transport Strategy 2040 (draft)
- Trafford Social Value Framework

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2016/17 Q1			
					Actual	Target	DOT	Status
EG2	Percentage of ground floor vacant units in town centres	Q	12.80%	14.5%	12.40%	14.50%	▲	G

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2016/17 Q1			Status
					Actual	Target	DOT	
	Percentage of major planning applications processed within timescales	Q	95%	96%	100%	96%	↑	G
	The number of housing units for full planning consents granted	Q	1240	700	65	150	↓	R
See exception report below								
	The number of housing units started on site	Q	270	300	246	150	↑	G
NI 154	The number of housing completions per year	Q	377	250	57	50	↑	G
New (EG8)	Total Gross Value Added (The total value of goods + services produced in the area)	A	£6.6 billion	£6.95 billion	Annual Target			
	Value of major developments obtaining planning consent (based on Council tax and rateable value)	A	£1.7 million	£2.1 million	Annual Target			
	Value of major developments completed (based on Council tax and rateable value)	A	£509K	£1 million	Annual Target			
New (EG4.1)	Percentage of Trafford Residents in Employment	Q	78.8%	75%	78.8%	75%	↔	G
Data is for Q4 15/16 as data is always published 6 months behind.								
BRP0 2	Deliver the published 2015/16 Highway Maintenance Capital Programme	M	100% G	100%	Annual Target			
	The percentage of relevant land and highways assessed as Grade B or above (predominantly free of litter and detritus).	Q	81%	83%	85%	83%	↑	G
	Percentage of Highway safety inspections carried out in full compliance with the agreed programme	A	99.30%	100%	96.7%	96%	↓	G

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2016/17 Q1			
					Actual	Target	DOT	Status
	Average achievement of Customer Care PIs (AMEY)	Q	91.23%	90%	95%	90%	↔	G
New	The percentage of food establishments within Trafford which are 'broadly compliant with food law.	A	89%	86%	Annual Target (Q4)			

## SAFE PLACE TO LIVE – FIGHTING CRIME

**Aim to be the safest place in Greater Manchester, and to have the highest level of public confidence and satisfaction in the action we take to tackle Crime and Anti-Social Behaviour.**

**For 2016/17 we will:**

- Address the underlying causes of crime and anti-social behaviour by taking early action, empowering and working with local communities to prevent crime and improve public perception and confidence, and by working with partners to support and intervene at individual, family and community level, targeting resources where they are most needed.
- Improve public access to services offered by the Integrated Safer Communities team and through strong case management implement a collaborative and risk led approach to tackling Anti-Social Behaviour.
- Continue to develop and deliver innovative and effective interventions to address the behaviour of those involved in crime.
- Deliver responsive and visible justice by undertaking restorative approaches where appropriate and robust enforcement action which hold offenders accountable for their actions, and recover criminal assets where possible.
- Continue to work effectively with partners and our communities to implement the national Prevent Strategy and to raise awareness, reduce the risks of radicalisation and extremism and to promote and celebrate our diverse communities.
- We will, with our partners such as the police, identify the best methods for people to keep their property secure and continue to deliver the Safer Homes programme to target those properties vulnerable to burglary and support residents who experience or are at risk of domestic abuse.
- We will work with Greater Manchester Police to ensure that we recruit more Trafford citizens to the role of Special Constable to be active within Trafford.

**Key Policy or Delivery Programmes 2016/17:**

- Crime Strategy 2015-2018
- Building Stronger Communities Strategy

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2015/16 Q1			
					Actual	Target	DOT	Status
STP1	Maintain the position of Trafford compared to other GM areas in terms of Total Crime Rate.	Q	1 <sup>st</sup> G	1 <sup>st</sup>	1 <sup>ST</sup>	1 <sup>ST</sup>	↔	G
	Reduce the number of repeat demand incidents at addresses or locations by 20% that are linked to: <ul style="list-style-type: none"> <li>• Domestic Abuse</li> <li>• Missing from Home (MFH)</li> <li>• Missing from Care (MFC)</li> <li>• Alcohol or Substance</li> </ul>	A	Domestic Abuse	New	TBC	Annual Target		
			MFH	New	TBC			
			MFC	New	TBC			
			Alcohol or Substance Misuse	New	TBC			

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2015/16 Q1			
					Actual	Target	DOT	Status
	Misuse							
	To improve the public perception of how the police and the Council are dealing with ASB and crime by 5% across Trafford as a whole	Q	74%	79%	71%	75%	↓	A
Please see exception report below								
To increase the number of perpetrators of domestic abuse we work with through voluntary Behaviour Change programmes and to reduce the risk of those individuals repeating abusive behaviour.					40	Annual Target		

## HEALTH AND WELLBEING

**To commission and deliver quality services that encourage people to lead healthy and independent lives, enhancing wellbeing across Trafford with a particular focus on our vulnerable groups**

For 2016/17 we will:

### **CFW Transformation Programme**

- Transform the CFW delivery model with innovative approaches focused on the most vulnerable people in Trafford in line with Reshaping Trafford.

### **Health and Wellbeing**

- Work with the CCG and local health providers to support delivery integrated commissioning and delivery of health and social care for Trafford
- Implementation of the GM Health and Social Care devolution in line with the Memorandum of Understanding
- Reduce health inequalities for our vulnerable groups and localities through the Health and Wellbeing Action plan
- Reduce alcohol and substance misuse and alcohol related harm
- Support people with long term health, mental health and disability needs to live healthier lives
- lives
- Promote healthy lifestyles and access to sport and leisure opportunities

### **Promoting resilience and independence**

- Enable people to have more choice, control and flexibility to meet their needs
- Ensure that people in Trafford are able to live as independently as possible, for as long as possible
- Continue to implement the Care Act
- Support communities to promote their health and wellbeing by fostering enhanced social networks and by supporting an asset based approach to delivery community based solutions to improve health and wellbeing

### **Safeguarding vulnerable adults and children and young people**

- Ensure that vulnerable children, young people and adults at risk of abuse are safeguarded through robust delivery and monitoring of commissioned and internally delivered services.
- Continue to focus on improving the quality of early help and social work practice, taking into account new legislation and government guidance.
- Be an active partner in the leadership and development of both the TSCB and Adult Safeguarding Board and ensure coordinated working across both Boards.
- Ensure clear visibility and appropriate responses to the risks of Child Sexual Exploitation, Missing, and radicalisation and other complex safeguarding issues to protect children and young people

### **Close the gap for vulnerable children, families and communities**

- Embed early help and prevention across all aspects of work using learning from evidenced based models
- Continue to improve outcomes for children in care
- Improve support for families facing difficult times through locality working

### **Market management and quality assurance**

- Ensure that services are available within Trafford to meet the needs of the population by helping to develop market capacity.
- Monitor service providers so any safeguarding issues or potential provider failure is identified at the earliest stage.

### Key Policy or Delivery Programmes 2016/17

- CFW Transformation Programme
- GM Health and Social Care Devolution
- Better Care Fund programme
- Care Act Implementation
- Partnership Public Service Reform
- Governance and Implementation Programme
- Welfare Reform delivery
- Crime Strategy 2015-18
- Locality Plan
- Trafford Vision to reduce Physical Inactivity and Refreshed Sports and Leisure Strategy
- Building Stronger Communities Strategy

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2016/17 Q1			
					Actual	Target	DOT	Status
	Delayed Transfers of Care attributable to Adult Social Care per 100,000 pop 18+ (ASCOF 2Cii)	Q	11.9	10.0	10.0	10.0	↑	G
	Permanent admissions of older people to Residential / Nursing care (ASCOF 2Aii)	Q	284	250	48	62	↑	G
	Number of NHS Health Checks delivered to the eligible population aged 40-74	Q	5221	5500	1660	1500	↔	G



## SUPPORTING YOUNG PEOPLE

Ensure that young people are well prepared to achieve in adulthood by creating an environment in which they can thrive.

For 2016/17 we will:

### Improve the life chances of all children and young people

- Work with schools to maintain the 'Trafford family of schools' to support educational excellence
- Broker school to school support and quality assure interventions in line with national policy
- Provide effective system leadership across the Trafford Education system to support ongoing delivery of high quality education.
- Increase the promotion, number, range and take up of apprenticeships in our priority groups - Looked after Children, young people aged between 16-24, NEETS, and Trafford residents with a particular focus on areas of deprivation.
- Support vulnerable young people to secure employment through employment focused education and work experience initiatives and supported internship placement opportunities in partnership with our GM colleagues and partner agencies
- Provide monitoring, challenge and intervention for schools to ensure sustained high standards

### Close the gap in educational outcomes across our vulnerable groups

- Implement the outcomes of review of provision and support for children with special educational needs
- Implement the SEND reforms set out in the 2014 Children and Families Act
- Establish a 'Closing the Gap' Strategy for Education Standards
- Increase the percentage of care leavers in Education, Employment and Training
- Sustain the very high levels of two year olds in receipt of targeted nursery education
- Establish Partnership Operating Procedures to deal effectively with incidents of serious or high volume youth disorder
- Ensure there is targeted interventions available for young people at risk of becoming involved in criminal or Anti-Social Behaviour

### Establish a Youth Trust

- Support the transition of Council commissioning of youth provision to the new Trust Youth Trafford CIC, enabling and supporting the new Board to embed an independent and effective company at the earliest opportunity.

### Key Policy or Delivery Programmes 2015 – 16

- CYP Strategy 2014-17
- Trafford Schools Causing Concern Protocol
- Trafford SEND Policy
- Trafford Closing the Gap Strategy (to be developed)
- Operating Procedures for tackling serious or high volume youth disorder

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2016/17			
					Actual	Target	DOT	Status
	% of pupils achieving 5 A*-C GSCE including English and Maths	A	70.70%	72%	Annual Target			
	% of disadvantaged pupils achieving 5 A*-C GSCE including English and Maths	A	38.6%	40%	Annual Target			

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2016/17			
					Actual	Target	DOT	Status
	Proportion of pupils at Key Stage 2 achieving expected levels in Reading, Writing and Mathematics.	A	NEW	TBC	Annual Target			
LCA 2	Maintain the low level of 16-18 year olds who are not in education training or employment (NEET) in Trafford	M	4.2%	4%	4.54%	4.0%	↓	R
Please see exception report below								
	Percentage of Trafford pupils educated in a Good or Outstanding school.	Q	93.90%	94.50%	95%	94.5%	↑	G
	Reduction in the proportion of children made subject to a Child Protection Plan for a second or subsequent time	Q	25.30%	20%	24.40%	24.50%	↑	G
	Number of young people accessing youth provision through Youth Trust model	Q	NEW	280	70	70	NEW	G

## RESHAPING TRAFFORD COUNCIL

**Continue to develop relationships with residents, local businesses and partners to ensure that we all work together for the benefit of the Borough. Internally, to reshape the organisation to ensure the Council embrace is a fit for purpose and resilient organisation.**

### For 2016/17 we will:

- Continue to develop the organisational model to ensure sustainability of Council services with the Core Council comprising of strategy, commissioning, quality assurance and place shaping.
- Review services and progress implementation of alternative delivery models that can sit alongside the Core to enable the Council to manage the financial challenges and support the change required to deliver the Reshaping Trafford agenda
- Embrace the requirements of the GM devolution agendas, public service reform principles and refreshed GM Strategy in all Council transformation plans and Trafford Partnership activity, to ensure alignment and support of the overall ambitions
- Deliver our Locality Plan and work in partnership with the CCG and others to progress the implementation of the transformational developments therein
- Transform Children, Families and Wellbeing to sustainably manage demand and costs:
  - Establish an all-age integrated structure for community health and, social care services
  - Reshape social care provision
  - Create one multi agency front door for social care and complex support needs
- Develop arrangements to collocate, integrate and share services across agencies in Trafford and Greater Manchester, to secure greater efficiencies including shared use of buildings through a 'one Trafford estate' approach.
- Increase income generating opportunities in the Council
- Develop manager and staff skills to support the workforce through change and deliver the transformation required and with particular focus on key workers and asset based community development.
- Prepare residents and local businesses for the transition to the new organisation model taking into account our responsibilities under the Public Sector Equality Act.
- Ensure there are robust business continuity plans as we manage the transition programme
- Ensure that residents are consulted on and well informed about how the Council spends its budget and the standards of service that they can expect from us
- Build up the Info Trafford platform, and continue to develop the partnership Data and Intelligence lab to support service re-design.
- Through our new Partnership Governance arrangements lead, promote and adopt Public Service Reform principles across the Trafford Partnership through the identification of cross cutting challenges and implementation of new delivery models which support of all key elements of PSR. Continue to embed our locality working programme through locality networks, co-produced Locality Projects, Community Building and the Be Bold campaign in order to facilitate community engagement, empower and enable resident activity so as to continue to create stronger communities that are safer, cleaner, healthier and better informed.
- Develop an evaluation mechanism to track progress and outcomes of Locality Projects capturing different stakeholder perspectives
- Provide dedicated support to the Voluntary and Community Sector and facilitate mutually beneficial relationships between and across the sectors
- Relaunch the Customer Pledge to focus on key service standards, which customers will be able to expect, and which will be measurable. to ensure customers are at the centre of what we do.
- Utilise the Apprenticeship levy to maximise learning and development opportunities to existing staff in line with required targets.

### Greater Manchester Strategy

- Engage fully in the devolution and integration of Health and Social Care
- Continue to support Public Service Reform through integrated governance and key workstreams i.e. Stronger Families; Working Well, Complex Dependency; Transforming Justice and Place

Based Integrated neighbourhood Delivery

**Key Policy or Delivery Programmes 2016 – 17**

- Customer Services Strategy
- Transformation Programme
- Reshaping Trafford Blueprint
- Collaboration Programmes (e.g. GMP, Strategic Procurement Unit)
- Building Stronger Communities Strategy
- Digital Strategy
- GM PSR and Complex Dependency framework
- Locality Plan
- Refreshed PSR delivery arrangements/implementation plan

Ref.	Definition	Freq	15/16 Actual	16/17 Target	2016/17			
					Actual	Target	DOT	Status
	Number of third sector organisations receiving intensive support	Q	461	100	27	25	↑	G
	Number of Locality Networking Events held per locality per year	A	New	16	8	4	↑	G

## 5. Exception Reports

### 5.1 Low Council Tax and Value for Money

<b>Theme / Priority:</b>	<b>LOW COUNCIL TAX AND VALUE FOR MONEY</b>		
Indicator / Measure detail:	Reduce the level of sickness absence (Council-wide, excluding schools) (days)		
Baseline:			
<b>Target and timescale:</b>	8.5 days	<b>Actual and timescale:</b>	8.9 days
<b>Why is performance at the current level?</b>			
<ul style="list-style-type: none"> <li>• Is any variance within expected limits?</li> <li>• Why has the variance occurred?</li> <li>• Is further information available to give a more complete picture of performance?</li> <li>• What performance is predicted for future periods?</li> </ul>			
<p>For a number of years, the Council set a target of 9 days absence, per employee per annum. At the end of 2015/16, this target was achieved. In order to drive further improvement in this area, a stretch target of 8.5 days has now been set for 2016/17. As at the end of Q1, we have already seen an improvement from the previous end of year position in that absence has fallen from 9 days to 8.9 days. Given the work that is in place to support an improvement in attendance levels, it is anticipated that the improvement will continue as we work towards the achievement of the new target.</p>			
<b>What difference does this make – the implications of not meeting target?</b>			
<ul style="list-style-type: none"> <li>• Impact on service users/public.</li> <li>• Impact on corporate priorities and plans.</li> <li>• Impact on service/partner priorities.</li> <li>• Impact on equalities, sustainability or efficiency</li> </ul> <p>Can we move resources to support this or other priorities?</p>			
<p>If sickness absence levels are high, then this has a significant impact on service delivery and costs at a time when the Council has to manage with limited resources. High absence levels also carry the indirect cost of increased workload pressure on colleagues of absent staff.</p>			
<b>How can we make sure things get better?</b>			
<ul style="list-style-type: none"> <li>• What activities have been or will be put in place to address underperformance? Make specific reference to action plans.</li> <li>• When performance will be brought back on track?</li> <li>• Assess the need for additional resources/funding/training/investment.</li> <li>• Identify the source of additional resources/funding/training/investment.</li> <li>• Consult with other services, staff, managers, relevant Members and partners.</li> </ul>			
<p>An action plan to improve attendance across the Council has been developed and is being delivered as part of the Health and Wellbeing Strategy. This plan focuses on a number of key areas such as the prevention of illness and injury e.g. through moving and handling training, access to training and support for mental health conditions, access to staff benefits such as reduced rates for leisure activities, etc. It also focuses on improving staff morale through reward and recognition initiatives e.g. Celebrating Success, Staff Awards, the development of a succession planning strategy; there is also a focus on continuing to drive forward improvements to our policies and processes e.g. refreshing the Improving Attendance Policy, improving management information on sickness absence, updating the approach to stress management, etc.</p>			
<p>In addition to the activities related to the action plan, we continue to monitor sickness absence at all levels throughout the organisation from an individual level via return to work interviews through to the involvement of Elected Members at Member Challenge sessions.</p>			

<b>Theme / Priority:</b>	<b>LOW COUNCIL TAX AND VALUE FOR MONEY</b>		
Indicator / Measure detail:	Percentage of Business Rates collected.		
Baseline:			
<b>Target and timescale:</b>	29.14	<b>Actual and timescale:</b>	28.54
<b>Why is performance at the current level?</b>			
<ul style="list-style-type: none"> <li>• Is any variance within expected limits?</li> <li>• Why has the variance occurred?</li> <li>• Is further information available to give a more complete picture of performance?</li> <li>• What performance is predicted for future periods?</li> </ul>			
<p>A large amount of new charge has been raised in June for properties previously exempt from charge. The instalments for the new debt cannot be collected until July. There are also amounts of unpaid debt currently being challenged through the courts. It is known that the final court hearings will not take place until early next year. Therefore it is predicted that the performance will remain below the target during this financial year. It is important to note however that despite not meeting the target, we have collected £965k more than the same period last year.</p>			
<b>What difference does this make – the implications of not meeting target?</b>			
<ul style="list-style-type: none"> <li>• Impact on service users/public.</li> <li>• Impact on corporate priorities and plans.</li> <li>• Impact on service/partner priorities.</li> <li>• Impact on equalities, sustainability or efficiency</li> </ul> <p>Can we move resources to support this or other priorities?</p>			
Cash Flow			
<b>How can we make sure things get better?</b>			
<ul style="list-style-type: none"> <li>• What activities have been or will be put in place to address underperformance? Make specific reference to action plans.</li> <li>• When performance will be brought back on track?</li> <li>• Assess the need for additional resources/funding/training/investment.</li> <li>• Identify the source of additional resources/funding/training/investment.</li> <li>• Consult with other services, staff, managers, relevant Members and partners.</li> </ul>			
Performance is closely monitored every month and the outcome of the Court hearings will determine payment of the outstanding debt currently being challenged.			

## 5.2 Economic Growth and Infrastructure

<b>Theme / Priority:</b>	<b>ECONOMIC GROWTH AND INFRASTRUCTURE</b>		
Indicator / Measure detail:	The number of housing units for full planning consents granted		
Baseline:	New - Increase the level of new residential development		
<b>Target and timescale:</b>	Annual Target 700 Q1 Target 150	<b>Actual and timescale:</b>	Q1 Actual 65
<b>Why is performance at the current level?</b>			
<ul style="list-style-type: none"> <li>• Is any variance within expected limits?</li> <li>• Why has the variance occurred?</li> <li>• Is further information available to give a more complete picture of performance?</li> <li>• What performance is predicted for future periods?</li> </ul>			
<p>We are currently considering a number of major planning applications for residential development, which are expected to be determined over the next few months. Collectively, these sites amount to over 150 units:</p> <ul style="list-style-type: none"> <li>• MKM House</li> <li>• Circle Court</li> </ul>			

- Timperley Library site
- L&M site

Some of these sites have been complex and required more time to determine including the production of legal agreements in some cases.

**What difference does this make – the implications of not meeting target?**

- Impact on service users/public.
- Impact on corporate priorities and plans.
- Impact on service/partner priorities.
- Impact on equalities, sustainability or efficiency

Can we move resources to support this or other priorities?

The main implication of not meeting this target is the impact on our ability to meet relevant corporate priorities and plans, especially in relation to creating housing stock required to meet local housing needs. It also impacts on the Council's regeneration aspiration, continuing inequality in access to new housing and providing new growth in sustainable locations.

Low rates of planning permission for residential development ultimately can have an impact on the delivery of new homes and therefore the receipt of New Homes Bonus and new Council Tax and drawing down the GM Housing Investment

**How can we make sure things get better?**

- What activities have been or will be put in place to address underperformance? Make specific reference to action plans.
- When performance will be brought back on track?
- Assess the need for additional resources/funding/training/investment.
- Identify the source of additional resources/funding/training/investment.
- Consult with other services, staff, managers, relevant Members and partners.

In addition to the expected decisions on the above sites, the anticipated decisions in respect of the Trafford Waters and Carrington Village applications will mean that reserved matters applications will be able to follow swiftly, improving the ability to meet this target in later reporting periods. Decisions are expected on these outline applications prior to the end of Q3 and in total they could deliver almost residential 4000 units.

**5.3 Safe Place to Live – Fighting Crime**

Theme / Priority:		SAFE PLACE TO LIVE – FIGHTING CRIME	
Indicator / Measure detail:	To improve the public perception of how the police and the Council are dealing with ASB and crime by 5% across Trafford as a whole		
Baseline:	74% 2015-126 outturn		
<b>Target and timescale:</b>	79% annual	<b>Actual and timescale:</b>	Q1 71%
<b>Why is performance at the current level?</b>			
<ul style="list-style-type: none"> <li>• Is any variance within expected limits?</li> <li>• Why has the variance occurred?</li> <li>• Is further information available to give a more complete picture of performance?</li> <li>• What performance is predicted for future periods?</li> </ul>			
<p>In comparison to the same period last year, there has been a deterioration of 0.5% points in residents' perception of high levels of anti-social behaviour. However, this is a measure of how residents perceive agencies working together to deal with ASB, when asked whether they perceive there to be a high level of anti-social behaviour across Trafford overall for the 12 months to the end of Q1 2016-17, only 1% of residents across Trafford perceive a high level of anti-social behaviour.</p> <p>Only one of the thirty-nine neighbourhood communities showed a significant deterioration in perception of levels of asb, namely Partington and the survey suggests this may be linked to the perception of levels of teenagers hanging around, vandalism and drug use. However in Partington, 98% of those surveyed thought police do a good job and there is a high confidence rate in willingness to work with the police to solve local issues.</p>			

In terms of the actual target of how police and council deal with asb and crime there has been a marked increase in confidence in the south of the borough (10% average). However, in the north there is a distinctly lower perception in the Clifford, Longford, Stretford and Flixton wards. These percentages are impacting on the overall target currently and may be aligned to a reduction in perception of visible targeted police foot patrols in north of the borough however, this is antedoctol at this stage as there is no firm evidence that this is the case.
<b>What difference does this make – the implications of not meeting target?</b>
<ul style="list-style-type: none"> <li>• Impact on service users/public.</li> <li>• Impact on corporate priorities and plans.</li> <li>• Impact on service/partner priorities.</li> <li>• Impact on equalities, sustainability or efficiency</li> </ul>
Can we move resources to support this or other priorities?
The sample size remains small and therefore results for areas and communities are an indication only. However public confidence is a key issue for the Safer Trafford partnership, to ensure that as well as residents living in the safest borough in GM, they also fell safe and are aware of the work undertaken and opportunities available to contribute to improving community safety and confidence. The surveys are therefore monitored by the Safer Trafford Partnership on a quarterly basis so that remedial action can be taken as needed.
<b>How can we make sure things get better?</b>
<ul style="list-style-type: none"> <li>• What activities have been or will be put in place to address underperformance? Make specific reference to action plans.</li> <li>• When performance will be brought back on track?</li> <li>• Assess the need for additional resources/funding/training/investment.</li> <li>• Identify the source of additional resources/funding/training/investment.</li> <li>• Consult with other services, staff, managers, relevant Members and partners.</li> </ul>
The survey will be discussed at the next STP Managing Crime and Community Confidence sub-group in August and by the Safer Trafford Partnership team based at the police station.

## 5.4 Health and Wellbeing

No exception report in Q1

## 5.5 Supporting Young People

Theme / Priority:	<b>Services for the most vulnerable people</b>		
Indicator / Measure:	NEET – Not in Education, Employment or Training		
Indicator / Measure detail:	NEET – Proportion of 16-18 year old young people not in education, employment or training		
Baseline:	<b>4.13% June 15</b>		
<b>Target and timescale:</b>	4% at June 16	<b>Actual and timescale:</b>	4.54% at Q1 (June) 2016/17
<b>Why is performance at the current level?</b>			
<ul style="list-style-type: none"> <li>• Is any variance within expected limits?</li> <li>• Why has the variance occurred?</li> <li>• Is further information available to give a more complete picture of performance?</li> <li>• What performance is predicted for future periods?</li> </ul>			
The seasonal trend is for the NEET figure to rise at this time of year as the academic year comes to an end. The previous quarter figure was 4.2 % and it's not unexpected that the figure has risen again at this time of year.			
This has been a consistent trend in Trafford in recent years at this time of year and is consistent with national, regional and sub-regional trends.			



Tracking young people is a very resource intensive piece of work as workers have to pursue individual young people via phone or cold calling to determine their plans. It has historically been seen as a single-agency responsibility, which is for Connexions staff. It is now recognised that a greater multi-agency approach may assist to improve the NEET figures and that will be the emphasis of the next phase of work.

#### **What difference does this make – the implications of not meeting target?**

- Impact on service users/public.
  - Impact on corporate priorities and plans.
  - Impact on service/partner priorities.
  - Impact on equalities, sustainability or efficiency
- Can we move resources to support this or other priorities?

Young people who are NEET at 16-18 are more likely to have poorer outcomes and studies have shown they cost the public purse a significant amount over their lifetimes.

In a borough with outstanding educational performance Trafford would want to see all young people afforded every opportunity to achieve, which may mean, if NEET figures are rising, moving resources to target vulnerable young people in a more direct way. This in turn would impact on the level of resource available to other young people and requires agreement from a range of services, including partners.

#### **How can we make sure things get better?**

- What activities have been or will be put in place to address underperformance? Make specific reference to action plans.
- When performance will be brought back on track?
- Assess the need for additional resources/funding/training/investment.
- Identify the source of additional resources/funding/training/investment.
- Consult with other services, staff, managers, relevant Members and partners.

1. A business case has been completed to provide a tracking post for the first academic term: from September 2016– this will underpin future contact with possible NEET young people. Connexions Advisers will underpin this tracking with the reintroduction of home visit tracking to support a reduction in unknown and increase awareness of services. This is dependent on the business case being successful and the resource being identified.
2. Trafford Connexions has been successful as the sub-contractor for the GM ESF NEET contract. This provides support and a programme of learning to Trafford young people who are NEET or at risk of NEET. This has enabled us to recently reintroduce caseload level activity with NEET young people and should have a direct influence on reducing the NEET rate in the borough. It is likely the effect of this work will be seen in figures from November 2016.
3. The Talent Match programme has been extended and will allow us to work with up to 20 NEET 18/19 year olds providing intensive support to the long term unemployed and thus impact positively on the NEET rate. We are currently bidding for a third Talent Match contract which again, if successful, should impact positively on the NEET rate.
4. The ESF CEIAG contract will be at the ITT stage shortly. We are part of the Manchester Growth pan Trafford IAG providers bid with the expectation that this would provide enhanced support for young people at risk of NEET if awarded from September 2016. The result of this contract bid is imminently expected.

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## GREATER MANCHESTER COMBINED AUTHORITY

### FORWARD PLAN OF STRATEGIC DECISIONS 1 September 2016 – 31 December 2016

The Plan contains details of Key Decisions currently planned to be taken by the Greater Manchester Combined Authority; or Chief Officers (as defined in the constitution of the GMCA) in the period between 1 September 2016 and 31 December 2016.

Please note: Dates shown are the earliest anticipated and decisions may be later if circumstances change.

If you wish to make representations in connection with any decisions please contact the contact officer shown; or the offices of the Greater Manchester Integrated Support Team (at Manchester City Council, P.O. Box 532, Town Hall, Manchester, M60 2LA, 0161-234 3124; [info@agma.gov.uk](mailto:info@agma.gov.uk)) before the date of the decision.

Subject	Contact Officer	Description	Anticipated Date of Decision
<b>30 September 2016</b>			
<b>GM Growth Deal Transport Update</b>	<p><b>Portfolio Lead:</b> Councillor Richard Leese</p> <p>Portfolio Lead Officer: Jon Lamonte</p> <p>Contact Officer: Steve Warrener</p>	6 monthly Update	30 September 2016

<b>Subject</b>	<b>Contact Officer</b>	<b>Description</b>	<b>Anticipated Date of Decision</b>
<b>Internationalisation Strategy</b>	<p><b>Portfolio Lead:</b> Councillor Richard Leese</p> <p>Portfolio Lead Officer: Mark Hughes</p> <p>Contact Officer: John Steward</p>	Progress Update	30 September 2016
<b>GM Connect</b>	<p><b>Portfolio Lead:</b> Tony Lloyd</p> <p>Portfolio Lead Officer: Andrew Lightfoot</p> <p>Contact Officer: Eric Applewhite</p>	Funding	30 September 2016
<b>Brexit Monitor</b>	<p><b>Portfolio Lead:</b> Tony Lloyd, Cllr Richard Leese</p> <p>Portfolio Lead Officer: Simon Nokes</p> <p>Contact Officer: John Holden</p>	Monthly Update	30 September 2016
<b>28 October 2016</b>			
<b>Revenue and Capital Update</b>	<p><b>Portfolio Lead:</b> Councillor Kieran Quinn</p> <p>Portfolio Lead Officer: Richard Paver</p> <p>Contact Officer: Janice Gotts</p>	Quarterly Update	28 October 2016

<b>Subject</b>	<b>Contact Officer</b>	<b>Description</b>	<b>Anticipated Date of Decision</b>
<b>GM Transport Strategy 2040</b>	<b>Portfolio Lead:</b> Tony Lloyd  Portfolio Lead Officer: Jon Lamonte  Contact Officer: Jon Lamonte	Outcomes of Consultation and Implications for the Strategy	28 October 2016
<b>Brexit Monitor</b>	<b>Portfolio Lead:</b> Tony Lloyd, Cllr Richard Leese  Portfolio Lead Officer: Simon Nokes  Contact Officer: John Holden	Monthly Update	28 October 2016
<b>North West Construction Hub/AGMA Procurement Hub</b>	<b>Portfolio Lead:</b> Councillor Sean Anstee  Portfolio Lead Officer: Theresa Grant  Contact Officer	Annual Report	28 October 2016
<b>GM Energy Company</b>	<b>Portfolio Lead:</b> Paul Dennett  Portfolio Lead Officer: Steve Rumbelow  Contact Officer: Julian Packer	Potential Joint Venture arrangement, in and an evaluation of the benefits and risks of such an arrangement	28 October 2016
<b>28 November 2016</b>			

<b>Subject</b>	<b>Contact Officer</b>	<b>Description</b>	<b>Anticipated Date of Decision</b>
<b>Brexit Monitor</b>	<b>Portfolio Lead:</b> Tony Lloyd, Cllr Richard Leese  Portfolio Lead Officer: Simon Nokes  Contact Officer: John Holden	Monthly Update	28 November 2016
<b>16 December 2016</b>			
<b>GM Housing Providers Update</b>	<b>Portfolio Lead:</b> Councillor Richard Farenll  Portfolio Lead Officer: Eamonn Boylan  Contact Officer: Cath Green (GM Housing Providers)	6 monthly Update	16 December 2016
<b>Brexit Monitor</b>	<b>Portfolio Lead:</b> Tony Lloyd, Cllr Richard Leese  Portfolio Lead Officer: Simon Nokes  Contact Officer: John Holden	Monthly Update	16 December 2016
<b>Stations Devolution</b>	<b>Portfolio Lead:</b> Tony Lloyd  Portfolio Lead Officer: Jon Lamonte  Contact Officer: Jon Lamonte	Outline Business Case	16 Dec 16

<b>Subject</b>	<b>Contact Officer</b>	<b>Description</b>	<b>Anticipated Date of Decision</b>
<b>Metrolink Trafford Park Line and Metrolink – Results of the Public Enquiry on Trafford</b>	<b>Portfolio Lead:</b> Tony Lloyd  Portfolio Lead Officer: Jon Lamonte  Contact Officer: Steve Warrener	Outcome of the Procurement of the Works Contract and Results of the Public Enquiry on Trafford	16 Dec 16
<b>To be confirmed</b>			
<b>100% Business Rates retention</b>	<b>Portfolio Lead:</b> Councillor Kieran Quinn  Portfolio Lead Officer: Richard Paver  Contact Officer: Janice Gotts	Proposed utilisation of proceeds.	To be confirmed
<b>Intermediary Body Status</b>	<b>Portfolio Lead:</b> Councillor Kieran Quinn  Portfolio Lead Officer: Simon Nokes  Contact Officer: Alison Gordon	Update on progress of discussions with Government	To be confirmed
<b>Stations Investment</b>	<b>Portfolio Lead:</b> Tony Lloyd Portfolio Lead Officer: Jon Lamonte  Contact Officer: Steve Warrener	Programme and Asset Management – Proposal for Transfer	March 2017

<b>Subject</b>	<b>Contact Officer</b>	<b>Description</b>	<b>Anticipated Date of Decision</b>
<b>GM Growth Deal Transport Update</b>	<p><b>Portfolio Lead:</b> Councillor Richard Leese</p> <p>Portfolio Lead Officer: Jon Lamonte</p> <p>Contact Officer: Steve Warrener</p>	6 monthly Update	March 2017
<b>Greater Manchester City Deal : Homes for Communities Agency Receipts</b>	<p><b>Portfolio Lead:</b> Councillor Richard Farnell</p> <p>Portfolio Lead Officer: Eamonn Boylan</p> <p>Contact Officer: Bill Enevoldson</p>	Proposed Strategy for equity investment	To be confirmed
<b>Greater Manchester Housing Fund</b>	<p><b>Portfolio Lead:</b> Councillor Richard Farnell</p> <p>Portfolio Lead Officer: Eamonn Boylan</p> <p>Contact Officer: Bill Enevoldson</p>	Specific housing requirements and opportunities to bridge the funding gap	To be confirmed



## JOINT GREATER MANCHESTER COMBINED AUTHORITY & AGMA EXECUTIVE BOARD AND AGMA EXECUTIVE BOARD

### FORWARD PLAN OF STRATEGIC DECISIONS 1 September 2016 – 31 December 2016

The Plan contains details of Key Decisions currently planned to be taken by the Joint Meeting of the Greater Manchester Combined Authority and AGMA Executive Board; or Chief Officers (as defined in the GMCA and AGMA constitution) in the period between 1 August 2016 and 30 November 2016.

Please note: Dates shown are the earliest anticipated and decisions may be later if circumstances change.

If you wish to make representations in connection with any decisions please contact the contact officer shown; or the offices of the Greater Manchester Integrated Support Team (at Manchester City Council, P.O. Box 532, Town Hall, Manchester, M60 2LA, 0161-234 3124; [info@agma.gov.uk](mailto:info@agma.gov.uk)) before the date of the decision.

#### JOINT GMCA AND AGMA EXECUTIVE BOARD

Subject	Contact Officer	Description	Anticipated Date of Decision
<b>30 September 2016</b>			
<b>Work &amp; Health Co-Commissioning</b>	<b>Portfolio Lead:</b> Councillor Peter Smith & Councillor Sean Anstee  Portfolio Lead Officer: Steven Pleasant  Contact Officer: Matt Ainsworth	Update from discussions with Department of Works & Pensions	30 September 2016
<b>Greater Manchester Spatial Framework</b>	<b>Portfolio Lead:</b> Councillor Richard Farnell  Portfolio Lead Officer: Eamonn	Consultation on draft Spatial Strategy	30 September 2016

	Boylan  Contact Officer: Chris Findley/Anne Morgan		
<b>Community Resilience Annual Report</b>	<b>Portfolio Lead:</b> Tony Lloyd & Councillor Rishi Shori  Portfolio Lead Officer: Adam Allen & Mike Owen  Contact Officer: Lauren Birch		30 September 2016
<b>29 October 2016</b>			
<b>AGMA Revenue Update</b>	<b>Portfolio Lead:</b> Councillor Kieran Quinn  Portfolio Lead Officer: Richard Paver  Contact Officer: Janice Gotts	Quarterly Update	29 October 2016
<b>To be confirmed</b>			
<b>Greater Manchester Residential Growth Strategy</b>	<b>Portfolio Lead:</b>  Portfolio Lead Officer: Eamonn Boylan  Contact Officer: Steve Fyfe	Response to the Spending Review to support the City Region's aspiration for growth	To be Confirmed
<b>GMCA &amp; AGMA Scrutiny Pool Review</b>	<b>Portfolio Lead:</b> Tony Lloyd Portfolio Lead Officer: Liz Treacy  Contact Officer: Susan Ford	Update on Implementation of the Scrutiny Pool Review	To be confirmed



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## **DECISIONS AGREED FROM THE MEETING OF THE GREATER MANCHESTER COMBINED AUTHORITY, HELD ON FRIDAY 29 JULY 2016 AT BURY TOWN HALL, BURY**

GM INTERIM MAYOR	Tony Lloyd (in the Chair)
BOLTON COUNCIL	Councillor Cliff Morris
BURY COUNCIL	Councillor Rishi Shori
MANCHESTER CC	Councillor Richard Leese
OLDHAM COUNCIL	Councillor Jean Stretton
ROCHDALE MBC	Councillor Richard Farnell
SALFORD CC	City Mayor Paul Dennett
STOCKPORT MBC	Councillor Alex Ganotis
TAMESIDE MBC	Councillor Kieran Quinn
TRAFFORD COUNCIL	Councillor Sean Anstee
WIGAN COUNCIL	Councillor Peter Smith

### **JOINT BOARDS AND OTHER MEMBERS IN ATTENDANCE**

GMFRA	Councillor David Acton
GMWDA	Councillor Nigel Murphy
TfGMC	Councillor Andrew Fender

### **OFFICERS IN ATTENDANCE**

Margaret Asquith	Bolton Council
Mike Owen	Bury Council
Geoff Little	Manchester CC
Carolyn Wilkins	Oldham Council
Steve Rumbelow	Rochdale MBC
Jim Taylor	Salford CC
Eamonn Boylan	Stockport MBC
Steven Pleasant	Tameside MBC
Helen Jones	Trafford Council
Will Blandamer	Wigan Council
Peter O'Reilly	Chief Fire Officer, GM Fire & Rescue Service
Ian Hopkins	Chief Constable, GM Police
Jon Lamonte	Chief Executive, TfGM
Simon Nokes	New Economy

Adam Allen  
Liz Treacy  
Richard Paver  
Andrew Lightfoot  
Julie Connor  
Paul Harris  
Ross MacRae

Office of the Police & Crime  
Commissioner  
GMCA Monitoring Officer  
GMCA Treasurer  
Deputy Head of the Paid Service  
Head of GMIST  
GM Integrated Support Team  
GMCA Media Lead

**124/16 APOLOGIES**

Apologies for absence were received from Howard Bernstein, Theresa Grant, Donna Hall and Mark Hughes.

**125/16 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS**

There were no announcements or matters of urgent business reported.

**126/16 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**127/16 MINUTES**

**a. Minutes of the GMCA Annual Meeting held on 30 June 2016**

**RESOLVED/-**

To agree the minutes of the Annual meeting of the GMCA held on 30 June 2016 as a correct record.

**b. Minutes of the GMCA Ordinary Meeting held on 30 June 2016**

**RESOLVED/-**

To agree the minutes of the Ordinary meeting held on 30 June 2016 as a correct record.

**128/16 ESTABLISHMENT OF A GMCA RESOURCES SUB-COMMITTEE**

Members considered appointments to the GMCA Resources Sub – Committee.

**RESOLVED/-**

To agree the Tony Lloyd, GM Interim Mayor, Cllr Richard Leese, Cllr Sean Anstee, Cllr Peter Smith and Cllr Kieran Quinn be appointed to the GMCA

Resources Sub Committee and to request that the Terms of Reference be drafted and reported to the GMCA at its meeting in August.

#### **129/16 FORWARD PLAN OF STRATEGIC DECISIONS**

Consideration was given to a report which advised Members of those strategic decisions that were to be considered by the GMCA over the upcoming four months.

#### **RESOLVED/-**

To note the Forward Plan of Strategic Decisions, as set out in the report.

#### **130/16 MINUTES**

##### **a. Minutes of the Transport for Greater Manchester Committee held on 15 July 2016**

The minutes of the proceedings of TfGMC held on 15 July 2016 were submitted. Members noted that they were to consider TfGMC's decision to approve transport policy priorities for 2016/17 as per the extract below.

The report is appended to the minutes.

#### **103/16 TfGMC16/30 - 2016-2017 POLICY PRIORITIES**

*Members considered a report highlighting the policy priorities that the Committee would recommend to Greater Manchester Combined Authority to adopt for the forthcoming year. The report also provided a summary on the progress made on achieving priorities over the past year.*

*With regard to the four key aims for Greater Manchester as set out at section 3.2 to the report, a Member suggested that active travel should be promoted alongside other public transport modes.*

#### **RESOLVED/-**

- 1. To note the transport policy priorities as set out in Section 3 to the report and the request of Members to consider and promote active travel activities to help deliver the priorities.*
- 2. To agree that the transport policy priorities as set out in Section 3 to the report and as appended to these minutes, be submitted for approval to the GMCA on 29 July 2016.*

#### **RESOLVED/-**

1. To note the minutes of the meeting of TfGMC held on 15 July 2016.

2. To endorse and adopt the TfGMC Policy Priorities for 2016-17 as recommended by TfGMC.

**b. Minutes of the Greater Manchester Local Enterprise Partnership held on 14 July 2016.**

Minutes of the GM Local Enterprise Partnership meeting held on 14 July 2016, were submitted for GMCA Members' information.

**RESOLVED/-**

To note the minutes of the GM Local Enterprise Partnership meeting, held on 14 July 2016.

**131/16 GREATER MANCHESTER RESPONDING TO BREXIT**

Tony Lloyd, GM Interim Mayor and Councillor Richard Leese, provided a report which presented an overview of the work underway to ensure that Greater Manchester is in a position to mitigate the worst impacts of withdrawal.

Members noted that Greater Manchester is determined to continue to drive strong growth in the economy as an internationally important city region. Although there are short term uncertainties, GM's ambition to establish the city region as a financially self-sustaining city, sitting at the heart of the Northern Powerhouse with the size, the assets, the skilled population and political and economic influence to rival any global city remains unchanged. However GM must react to the challenges created by the uncertainty and potential economic consequences. To inform that response a comprehensive programme of work will consider the actions required in eight areas:

- Implications for access to European funding;
- Implications for changing rules, regulations and terms of trade;
- Implications for key sectors;
- Implications for property investment;
- Implications for housing and planning;
- Implications for inclusion;
- monitoring economic trends and developments;
- utilising GM's relationships with key Central Government departments.

It was noted that the Greater Manchester Growth Company had established an Advisory Board to work with employers particularly in relation to foreign owned companies.

Brexit would provide an opportunity to seek greater influence on education and skill from Government, in order to develop a skills base for Greater Manchester.



The rise of hate crime and cohesion issues was highlighted. Members noted that the Home Office has developed an action plan and that this plan would be adapted to meet Greater Manchester's needs.

A Member commented that any discussions with Westminster and Brussels should include the redistribution of powers to Greater Manchester following the repatriation of the UK from the European Union.

**RESOLVED/-**

1. To note the work programme set out in this report.
2. To request that a substantive analysis be produced for consideration at the August 2016 meeting of the GMCA that identifies both the issues that Greater Manchester will be seeking the Government to address through the Autumn Statement and the matters that Greater Manchester will want to highlight for consideration as the framework for Britain's withdrawal from the EU is established.

**132/16 GROWTH DEAL 3 – SUBMISSION TO GOVERNMENT**

Tony Lloyd, GM Interim Mayor provided a verbal report in relation to Growth Deal 3. Members noted that the closing date for submissions to the third round of the Government's growth deal process was 28 July and that the development of Greater Manchester's submission to that process has been overseen by GM leaders and developed in consultation with Greater Manchester's business and investor community.

Members also noted that the proposals build on the Greater Manchester Strategy and the Growth and Reform Plan and focus on securing investment to drive the growth of the conurbation, but in light of the decision to withdraw from the European Union, our proposals have also been designed to ensure that we are able to maintain momentum during the period of change and uncertainty that Brexit will bring. Given the competitive nature of the Growth Deal process and the commercially sensitivity of some of our proposals the full submission remains confidential at this stage, but negotiations will take place with Government over the summer and we are expecting an announcement regarding our Local Growth Fund settlement around the time of the Autumn Statement.

**RESOLVED/-**

1. To receive and note the update.
2. To note Greater Manchester's submission to the third round of the Government's Growth Deal process was made on 28 July, in line with the proposals developed in consultation with Leaders.
3. To note an announcement regarding GM's third Local Growth Fund settlement is due around the time of the Autumn Statement.

### **133/16 TRANSPORT FOR THE NORTH**

Councillor Richard Leese, Portfolio Lead for Transport for the North, which asked Members to consider whether there should be a sub-national transport body (STB) in the North and whether it wishes to become a constituent authority of Transport for the North (TfN).

#### **RESOLVED/-**

1. To approve the proposal for there to be a sub-national transport body (STB) in the North to be called Transport for the North (TfN), and to agree that GMCA should be a constituent authority of TfN.
2. To approve in principle the draft proposal for TfN as set out in Appendix 1 to the report.
3. To authorise the Head of Paid Service and the Chief Executive of TfGM, in consultation with the Interim Mayor and Vice-Chair with responsibility for TfN, to progress the matter with other proposed constituent authorities, including the submission of the proposal to the Secretary of State.
4. To note that before any regulations are laid before Parliament, the making of such regulations will require the further approval of each of constituent authorities.

### **134/16 TRANSPORT DEVOLUTION COSTS AND FUNDING**

Tony Lloyd, GM Interim Mayor and Portfolio Lead for Transport introduced a report which set out the forecast costs and the proposed funding associated with the transport related Devolution activities in 2016/17.

#### **RESOLVED/-**

1. to note the contents of the report; and
2. to approve the drawdown of funding required to progress the transport related Devolution activities in 2016/17, from a combination of GMCA and TfGM General Reserves.

### **135/16 AIR QUALITY CONSULTATION OUTCOME**

Tony Lloyd, GM Interim Mayor and Portfolio Lead for Transport presented a report which provided an update on the outcomes from the formal public consultation on the Greater Manchester Low Emissions Strategy and Air Quality Action Plan, and to seek approval for the final documents to be adopted and for delivery to commence.

#### **RESOLVED/-**

1. To note the outcomes from the public consultation.
2. To review and approve the final versions of the Low Emissions Strategy and Air Quality Action Plan for adoption.
3. To authorise for delivery of the plan to commence.

**136/16 GREATER MANCHESTER FREIGHT AND LOGISTICS STRATEGY**

Tony Lloyd, GM Interim Mayor and Portfolio Lead for Transport provided a report which presented the draft Greater Manchester Freight and Logistics Strategy and to sought Members endorsement and approval for adoption.

A Member commented that the introduction of this Strategy should not be at the cost of other economic routes in Greater Manchester particularly in relation to road congestion.

**RESOLVED/-**

To agree to approve the draft Greater Manchester Freight and Logistics Strategy as the formal strategy for Greater Manchester.

**137/16 YEAR 3 REVIEW OF GREATER MANCHESTER ROAD ACTIVITY PERMIT SCHEME (GMRAPS)**

Tony Lloyd, GM Interim Mayor and Portfolio Lead for Transport provided a report which updated GMCA on the third year operation of the Greater Manchester Road Activity Permit Scheme (GMRAPS) and to provide a financial forecast for the fourth year of operation.

**RESOLVED/-**

1. To note and endorse the financial review and forecasts as set out in Section 2 to the report.
2. to endorse the view that, based upon the financial update set out in Section 2 to the report, it is not necessary to amend the scheme during year four of operation.
3. To agree to approve the publication of the year three report, attached at Appendix 1 to the report.

**138/16 THE GREATER MANCHESTER RAISING AGE PARTICIPATION STRATEGY**

Councillor Sean Anstee, Portfolio Lead for Employment and Skills provided a report which presented the GM Raising of the Participation Age Strategy (RPA) and sought its full endorsement for implementation from GMCA.

The report highlighted that the purpose of the RPA Strategy was to support the ambitions for growth and reform and support the delivery of the previously agreed Work and Skills priorities. The success of the RPA will require four priorities to work synergistically. These are:

- Reducing NEET and Not Known and increasing participation.
- Improving the quality of careers education 9information advice given.
- A responsive FE curriculum based on the best labour market information.
- Driving up attainment in mathematics and English at level 2 and digital skills.

#### **RESOLVED/-**

That the GMCA note and discuss the information and approach set out in the RPA Strategy, in particular agree the following:

- Full launch and communication of the RPA Strategy
- Commencement of the implementation plan against a calendared reporting structure to the Skills & Employment Partnership.

#### **139/16 GMCA REVENUE UPDATE 2016/17**

Councillor Kieran Quinn, Portfolio Lead for Investment and Finance provided a report which informed Members of the 2016/17 forecast revenue outturn position as at the end of June 2016.

#### **RESOLVED/-:**

1. To note the Economic Development and Regeneration revenue outturn position for 2016/17 which shows a projected underspend against budget of £0.023 million.
2. To note the contribution from AGMA towards GMCA Reserves shown within the Economic Development and Regeneration budget as detailed in paragraph 2.2 to the report.
3. To note the transport revenue outturn position for 2016/17 which is in line with budget after contributions to earmarked reserves of £0.744 million.
4. To approve the carry-forward requests from GMCA of £0.100 million for the Low Carbon Investment Team and TfGM general funds of £0.48 million to support the first phase of devolution costs as detailed in paragraphs 2.4 and 4.7 to the report.

5. To approve the budget adjustments referred to in paragraphs 2.2-2.13 to the report for Economic Development and Regeneration budgets and paragraphs 3.2-3.4 to the report for Transport budgets.

#### **140/16 GMCA CAPITAL UPDATE 2016/17**

Councillor Kieran Quinn, Portfolio Lead for Investment and Finance provided which presented an update in relation to the Greater Manchester Combined Authority 2016/17 capital expenditure programme.

#### **RESOLVED/-**

1. To approve the revisions to the capital budget as set out in appendix A and detailed within the report;
2. To note the current 2016/17 forecast compared to the revised 2016/17 capital budget; and
3. To approve the draw down of £2.4 million for the Salford Bolton Network Improvement Project Local which forms part of the Growth Deal to enable the delivery of Bolton Delivery Packages 1 (Raikes Lane) and 7 (Bus Stop Upgrades); and to fund key advanced activities on other Bolton and Salford Packages.

#### **141/16 GREATER MANCHESTER INVESTMENT FRAMEWORK AND CONDITIONAL APPROVAL**

Councillor Kieran Quinn, Portfolio Lead for Investment and Finance provided a report which sought the approval of GMCA for investments to Kleeneze Limited, So Purple Group Limited and Optimise Hiring Limited. The loans will be made from recycled monies. This report also provides an update on the Green Energy Advisor, WEMS and FootClicks projects.

The Part B report containing the commercially sensitive elements of the GM Housing Fund Investment Strategy was taken as read with this item.

#### **RESOLVED/-**

1. To agree that the project funding application by Kleeneze, (loan of £1,200,000), So Purple (loan of £800,000) and Optimise Hiring (investment of £375,000) be given conditional approval.
2. To agree to delegate authority to the Combined Authority Treasurer and Combined Authority Monitoring Officer to review the due diligence information and, subject to their satisfactory review and agreement of the due diligence information and the overall detailed commercial terms of the transaction, to sign off any outstanding conditions, issue final approvals and complete any necessary related documentation in respect of the loans at a) above.

3. To agree the changes to the commercial terms of the Green Energy Advisor and WEMs funding as set out in the confidential part of the agenda.

**142/16 GREATER MANCHESTER HOUSING FUND – INVESTMENT STRATEGY UPDATE**

Councillor Richard Farnell, Portfolio Lead for Planning & Housing introduced a report which set out an updated Investment Strategy for the GM Housing Fund and the use of HCA receipts available to GM under the City Deal that will guide GM's approach to investment and management of financial risk at both project and portfolio level while supporting GM's housing policy objectives.

The Part B report containing the commercially sensitive elements of the GM Housing Fund Investment Strategy was taken as read with this item.

Members noted that the strategy was a loan instrument and could not be used to develop grant funding. A suggestion was made for the Housing Fund to be re-titled as Loan Fund.

**RESOLVED/-**

To approve the updated Investment Strategy as set out in the report.

**143/16 MEMORANDUM OF UNDERSTANDING BETWEEN GMCA, NHS GREATER MANCHESTER AND SPORT ENGLAND**

Councillor Peter Smith, Portfolio Lead for Health and Well Being provided GMCA with an update on the emerging strategic partnership between Sport England and Greater Manchester, to be formalised through a Memorandum of Understanding (MoU).

It was noted that Members of GMCA had endorsed the MoU at the earlier GM Health and Social Care Strategic Partnership Board meeting.

**RESOLVED/-**

To note the report and endorse the signing of the MoU between Sport England and Greater Manchester which was undertaken prior to the GMCA meeting.

**144/16 DIGITAL INFRASTRUCTURE INVESTMENT – AN UPDATE ON GET DIGITAL FASTER (GM RURAL BROADBAND)**

Councillor Richard Farnell, Portfolio Lead for Planning & Housing introduced a report which provided an update on the progress being made on the delivery of the Get Digital Faster programme (formerly known as GM Rural Superfast

Broadband) and to highlight the need to encourage the provision and take-up of superfast broadband services in order to support economic growth.

**RESOLVED/-**

To note the progress being made in rolling out superfast broadband speeds and considers how best provision and take-up can be promoted in the future in the context of the emerging GM Spatial Framework.

**145/16 EXCLUSION OF PRESS AND PUBLIC**

Members noted that as the commercially sensitive information was taken as read during the consideration of Greater Manchester Investment Framework and Conditional Approval (Minute 114/16) and Greater Manchester Housing Fund – Investment Strategy Update (Minute 115/16) the recommendation to exclude members of the press and public would not be moved.

**146/16 GREATER MANCHESTER INVESTMENT FRAMEWORK –  
CONDITIONAL APPROVAL**

**CLERK'S NOTE:** This item was considered in support of the Part A Greater Manchester Investment Framework and Conditional Approval (Minute 141/16).

**147/16 GREATER MANCHESTER HOUSING FUND – INVESTMENT  
STRATEGY UPDATE**

**CLERK'S NOTE:** This item was considered in support of the Part A Greater Manchester Housing Fund – Investment Strategy Update (Minute 142/16).

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## **DECISIONS AGREED AT THE MEETING OF THE JOINT GMCA AND AGMA EXECUTIVE, HELD ON FRIDAY 29 JULY 2016 AT BURY TOWN HALL, BURY**

GM INTERIM MAYOR Tony Lloyd (in the Chair)

BOLTON COUNCIL Councillor Cliff Morris

BURY COUNCIL Councillor Rishi Shori

MANCHESTER CC Councillor Richard Leese

OLDHAM COUNCIL Councillor Jean Stretton

ROCHDALE MBC Councillor Richard Farnell

SALFORD CC City Mayor Paul Dennett

STOCKPORT MBC Councillor Alex Ganotis

TAMESIDE MBC Councillor Kieran Quinn

TRAFFORD COUNCIL Councillor Sean Anstee

WIGAN COUNCIL Councillor Peter Smith

### **JOINT BOARDS AND OTHER MEMBERS IN ATTENDANCE**

GMFRA Councillor David Acton  
GMWDA Councillor Nigel Murphy  
TfGMC Councillor Andrew Fender

### **IN ATTENDANCE**

GMCA and AGMA Scrutiny Pool Councillor Colin McLaren

### **OFFICERS IN ATTENDANCE**

Margaret Asquith	Bolton Council
Mike Owen	Bury Council
Geoff Little	Manchester CC
Carolyn Wilkins	Oldham Council
Steve Rumbelow	Rochdale MBC
Jim Taylor	Salford CC
Eamonn Boylan	Stockport MBC
Steven Pleasant	Tameside MBC
Helen Jones	Trafford Council
Will Blandamer	Wigan Council

Peter O'Reilly

Ian Hopkins  
Jon Lamonte  
Simon Nokes  
Adam Allen

Liz Treacy  
Richard Paver  
Andrew Lightfoot  
Julie Connor  
Paul Harris  
Ross MacRae

Chief Fire Officer, GM Fire & Rescue  
Service

Chief Constable, GM Police  
Chief Executive, TfGM

New Economy  
Office of the Police & Crime  
Commissioner

GMCA Monitoring Officer  
GMCA Treasurer

Deputy Head of the Paid Service  
Head of GMIST

) Integrated Support Team  
GMCA Media Lead

**56/16 APOLOGIES**

Apologies for absence were received and noted from Howard Bernstein, Theresa Grant, Donna Hall and Mark Hughes.

**57/16 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS**

There were no announcements or matters of urgent business reported.

**58/16 DECLARATIONS OF INTERESTS**

There were no declarations of interest made.

**59/16 MINUTES**

- a. **Minutes of the AGMA Executive Board Annual Meeting held on 30 June 2016**

**RESOLVED/-**

To approve the minutes of the Annual meeting of the AGMA Executive Board held on 30 June 2016 as a correct record.

- b. **Minutes of the AGMA Executive Board Ordinary Meeting held on 30 June 2016**

**RESOLVED/-**

To approve the minutes of the ordinary meeting of the AGMA Executive Board held on 30 June 2016 as a correct record.

**60/16 ROCHDALE MBC APPOINTMENT TO THE GREATER MANCHESTER REFORM EXECUTIVE MEMBERS GROUP**

Members considered appointments to the Greater Manchester Reform Executive Members Group.

**RESOLVED/-**

To approve the appointment of Cllr Jacqui Beswick to the GM Reform Executive Members Group.

**61/16 BURY APPOINTMENT TO THE JOINT GMCA & AGMA SCRUTINY POOL**

Members considered a nomination from Bury Council to be appointed to the Joint GMCA & AGMA Scrutiny Pool for 2016/17.

**RESOLVED/-**

To note the change in representation of the Bury Council appointment to the Joint GMCA & AGMA Scrutiny Pool with Councillor Stella Smith replacing Councillor Jane Black for 2016/17.

**62/16 FORWARD PLAN OF STRATEGIC DECISIONS OF JOINT GMCA & AGMA**

Consideration was given to a report which advised Members of those strategic decisions that were to be considered by the Joint GMCA and AGMA Executive over the upcoming four months.

**RESOLVED/-**

To note the Forward Plan of Strategic Decisions, as set out in the report.

**63/16 GREATER MANCHESTER JOINT SCRUTINY POOL TASK & FINISH GROUP**

Councillor Sean Anstee, Portfolio Lead for Employment, Skills and Worklessness provided a report which set out the findings of the GM Scrutiny Pool's Task and Finish Group on education employment and skills. It was noted that the review was convened by Councillor Colin McLaren (Oldham) who was also in attendance to provide an overview on the work undertaken and set out the outcomes and recommendations of the Task and Finish Group.

Particular attention was given to public transport costs for students across Greater Manchester and it was noted that further work with regard to this matter was to be undertaken.

**RESOLVED/-**

1. To welcome the report and thank Members of the Scrutiny Pool's task and finish group for this valued piece of work.
2. To agree and support the following recommendations and note the reporting timetable:-
  - a. The **GM Skills Team** to provide Scrutiny with a note which:-
    - outlines GM's work on improving information advice and guidance (IAG) provision and specifies how many of GM's young people have access to gold standard 'Inspiring IAG'; and,
    - reviews the effectiveness of the way GM currently communicates its skills offer, particularly about apprenticeships.

September 2016
  - b. That the **GM Skills and Employment Partnership, GM Skills Team and GM Community and Voluntary Organisation (GMCVO)** ensure that support for schools, colleges, training providers and community and voluntary sector (CVS) organisations delivering employability skills is scaled up to match the challenge GM faces in delivering its employment aspirations.
 

October 2016
  - c. **GM Skills and Employment Partnership and district skills leads** to identify projects from across the conurbation that have a proven track record of successfully delivering employability skills. These projects should be promoted and celebrated, and, if appropriate, rollout their approach more widely.
 

October 2016
  - d. That GM's skills commissioners (the **Skills Funding Agency** and **New Economy**) to explain, and if necessary improve how their commissioning processes to support and reward the flexibility and responsiveness of smaller providers.
 

September 2016
  - e. That the **GM Skills Team, Public Services Reform Team** in partnership with **district skills leads** provide a report assessing the feasibility of providing a small GM-wide investment fund to support young people being assisted into education or training by small community and voluntary sector organisations. For example travel and training costs, and appropriate work clothing.
 

September 2016
  - f. That the **Greater Manchester Combined Authority** monitors the work of the **North West Construction Hub** and the **AGMA Procurement Hub** through an annual report to:-
 

October 2016

- ensure that the social value of contracts let via these routes is maximised in line with the GMCA Social Value Policy adopted in November 2014.
  - that **district skills leads** support those delivering contracts to help them fulfill their contract's social value commitments.
- g. Officers in the **North West Construction Hub** and the **AGMA Procurement Hub** build on the work already done with **procurement officers in districts** to develop common definitions of the way that postcodes are used to monitor social value outcomes in cases where GM districts can use their influence to determine the social value elements of contracts. This will help to ensure that the employment and other social value impacts deliver maximum benefit to GM residents. October 2016
- h. **GM Skills Team** ensures that the **NW Construction Hub** and the **AGMA Procurement Hub** have at least one link person per district who can support companies to deliver of social value and corporate social responsibility targets through providing linkages to training, school engagement and the local communities within districts. September 2016
- i. **Transport for Greater Manchester** continue to negotiate with **bus operators** to deliver an easy to understand fare offer, particularly for apprentices. This is an interim measure before GM acquires the potential, through legislative changes arising from the forthcoming Buses Bill, to secure greater influence over bus services. December 2016
- j. **Transport for Greater Manchester** continues work with the **GM Skills Team** to ensure that accurate journey planning information is easily available, understandable, and meets the needs of students. This is particularly important for multimodal and multi operator journeys. September 2016
- k. That the **GM Skills Team** should consider supporting apprentices with travel costs to promote and sustain individuals' learning, as participation in learning is something GM wants to encourage. September 2016
- l. The **GM Skills Team** ensure that the recommendations of GM's Area Based Review of post-16 education consider travel to learn patterns, and how existing travel support for young people can be better optimised in the light of any proposals to reconfigure GM's post-16 provision. September 2016

**64/16 GREATER MANCHESTER STRATEGY ANNUAL REPORT**

Report of Tony Lloyd, GM Interim Mayor to provide Leaders with the draft Greater Manchester Strategy (GMS) Annual Performance Report for their consideration and were invited to provide any views or recommendations prior to a final version being approved by Tony Lloyd, GM Interim Mayor.

**RESOLVED/-**

To note the report and agree to grant authority to the Head of the Paid Service, GMCA in consultation with Tony Lloyd, GM Interim Mayor, to agree the final published version of the GMS Annual Performance Report.

**65/16 COMMUNITY RESILIENCE - PROPOSAL IN RESPECT OF GREATER MANCHESTER GOVERNANCE ARRANGEMENTS**

Tony Lloyd, GM Interim Mayor and Police & Crime Commissioner and Councillor Rishi Shori, Portfolio Lead for Police & Crime presented a report which updated Members in respect of the statutory requirements outlined in the Prevent duty, highlight current issues facing Greater Manchester and to outline proposed governance arrangements to strengthen Greater Manchester oversight.

Members noted that the report also outlined opportunities in relation to building community resilience and draws parallels with the Greater Manchester complex safeguarding work, which forms part of the Review of Services for Children.

**RESOLVED/-**

1. To agree to adopt the proposals in respect of strengthened Greater Manchester governance arrangements in relation to the Building Resilient Communities agenda.
2. To adopt the Greater Manchester principles in relation to both partnership working and community engagement, as set out in the report.

**66/16 100% BUSINESS RATES RETENTION PILOT**

Councillor Kieran Quinn, Portfolio Lead for Investment and Finance introduced a report which provided Members with an update on previous the decision by Greater Manchester Councils, through AGMA, in relation to Business Rates and to outline current work in relation to the 100% Business Rates Retention Pilot.

A Member welcomed the pilot and commented that the benefits of the pilot were supported as long as it was not to the financial detriment of any individual local authority.

**RESOLVED/-**

- 1 To note the outcome of the operation of the Greater Manchester/Cheshire East Business Rates Pool in 2015/16.
- 2 To agree that the GM net proceeds, after allowing for agreed districts' shares, be transferred from AGMA reserves to the GMCA and the use of these proceeds be subject to a further report.
- 3 To note the continuation of discussions with the Department for Communities and Local Government (CLG) with regard to the operation of the Business Rates Growth Pilot and the likely scale of proceeds which are expected to arise from the agreed measurement of 'growth' during 2015/16.
- 4 To note the current state of discussions between Greater Manchester and CLG with regard to the 100% Business Rates Retention Pilot which will commence in April 2017.
- 5 To note that CLG have issued a consultation paper with regard to 100% Retention and that GM Treasurers will be working to prepare a response in consultation with the Portfolio Lead for Investment and Finance.
- 6 To request a further report on the 100% pilot once the framework is agreed with CLG; to include how the 'no detriment' position will be calculated and applied across Greater Manchester.

**67/16 AGMA REVENUE UPDATE 2016/17**

Councillor Kieran Quinn, Portfolio Lead for Investment and Finance provided a report which informed members of the 2016/17 forecast revenue outturn position as at end June 2016.

**RESOLVED/-**

1. To note the report and the current revenue outturn forecast for 2016/17 which is projecting a minor underspend of £29,000 against budget.
2. To approve the revisions to the revenue budget plan 2016/17 as identified in the report and described in paragraphs 1.2-1.5 of the report, including transfers from reserves as detailed in section 2.

68/16

**GREATER MANCHESTER METROPOLITAN DEBT  
ADMINISTRATION FUND TREASURY MANAGEMENT  
ACTIVITY AND FINAL ACCOUNTS 2015/16**

Councillor Kieran Quinn, Portfolio Lead for Investment and Finance presented a report which provided a summary of the Fund's Treasury Management Activities and presents the Final Accounts for the Financial Year 2015/16.

The meeting is asked to receive the report and approve the Final Accounts.

**RESOLVED/-**

That the 2015/16 activity and final accounts be approved.

DRAFT



## **DECISIONS AGREED FROM THE MEETING OF THE GREATER MANCHESTER COMBINED AUTHORITY, HELD ON FRIDAY 26 AUGUST 2016 AT MANCHESTER TOWN HALL**

GM INTERIM MAYOR	Tony Lloyd (in the Chair)
BOLTON COUNCIL	Councillor Ebrahim Adia
BURY COUNCIL	Councillor Rishi Shori
MANCHESTER CC	Councillor Richard Leese
OLDHAM COUNCIL	Councillor Jean Stretton
ROCHDALE MBC	Councillor Richard Farnell
SALFORD CC	City Mayor Paul Dennett
STOCKPORT MBC	Councillor Alex Ganotis
TAMESIDE MBC	Councillor Kieran Quinn
TRAFFORD COUNCIL	Councillor Sean Anstee
WIGAN COUNCIL	Councillor Peter Smith

### **JOINT BOARDS AND OTHER MEMBERS IN ATTENDANCE**

GMF&RS	Councillor Tommy Judge
GMWDA	Councillor Nigel Murphy
TfGMC	Councillor Guy Harkin

### **ALSO PRESENT**

Cheshire East Council	Councillor David Brown
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### **OFFICERS IN ATTENDANCE**

Mike Owen	Bury Council
Howard Bernstein	Manchester CC
Carolyn Wilkins	Oldham Council
Steve Rumbelow	Rochdale MBC
Jim Taylor	Salford CC
Eamonn Boylan	Stockport MBC
Steven Pleasant	Tameside MBC
Theresa Grant	Trafford Council
Donna Hall	Wigan Council
Ian Piling	GM Police

Paul Argyle  
Jon Lamonte  
Simon Nokes  
Adam Allen  
Liz Treacy  
Andrew Lightfoot  
Julie Connor  
Rebecca Heron  
Sylvia Welsh  
Paul Harris

GM Fire & Rescue Service  
Chief Executive, TfGM  
New Economy  
Office of the Police & Crime Commissioner  
GMCA Monitoring Officer  
Deputy Head of the Paid Service  
Head of GMIST  
GM Integrated Support Team  
GM Integrated Support Team  
GM Integrated Support Team

**148/16 APOLOGIES**

Apologies for absence were received from Councillor Cliff Morris and Margaret Asqutih (Bolton), Councillor Ebrahim Adia in attendance as a substitute. Apologies were also received from Councillor Andrew Fender.

**149/16 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS**

There were no announcements or matters of urgent business reported.

**150/16 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**151/16 MINUTES OF THE GMCA MEETING HELD ON 29 JULY 2016**

The minutes of the GMCA meeting held on 29 July 2016 were submitted for consideration.

**RESOLVED/-**

To approve the minutes of the GMCA meeting held on 29 July 2016 as a correct record.

**152/16 FORWARD PLAN OF STRATEGIC DECISIONS OF THE GMCA**

Consideration was given to a report advising members of those strategic decisions that were to be considered by the GMCA over the forthcoming months.

**RESOLVED/-**

To note the Forward Plan of Strategic Decisions, as set out in the report.

**153/16 DEPUTY PORTFOLIO HOLDERS**

Tony Lloyd, GM Interim Mayor provided the meeting with an update on the appointment of Deputy Portfolio Holders.

**RESOLVED/-**

To approve the appointment of Deputy Portfolio holders, up to the June 2017 AGM, as set out below:-

<b>Portfolio</b>	<b>Leader</b>	<b>Deputies</b>
Health and social care	Peter Smith	Brenda Warrington Wendy Wild Linda Thomas
Planning and housing	Richard Farnell	Mark Hunter Paula Boshell
Low carbon, waste and environment	Paul Dennett	Aasim Rashid Lynn Travis
Investment and finance	Kieran Quinn	
Skills and employment	Sean Anstee	Jenny Bullen Abdul Jabbar
Children's services	Cliff Morris	Donna Martin Linda Blackburn
Economic strategy incl internationalisation and marketing and business support	Richard Leese	Dylan Butt Ebrahim Adia
Reform	Tony Lloyd	Sue Murphy John Merry
Police, crime, civil contingencies, fire	Rishi Shori	Barbara Brownridge
Transport	Tony Lloyd	Jo Platt
Fairness, Equalities and Cohesion	Jean Stretton	Angeliki Stogia Jane Black
Culture, Arts and Leisure	Alex Ganotis	Jane Lewis
Criminal Justice	Tony Lloyd	Barbara Brownridge

**154/16 GMCA RESOURCES COMMITTEE – TERMS OF REFERENCE**

Tony Lloyd, GM Interim Mayor introduced a report presenting the draft terms of Reference for the GMCA Resources Committee for approval.

**RESOLVED/-**

To agree the Terms of Reference of the Resources Committee.

## **155/16 GMCA PHASE 2 CONSULTATION OUTCOME**

Tony Lloyd, GM Interim Mayor introduced a report which provided details on the outcome of the formal public consultation undertaken with regard to GM Fire and Rescue Authority, Waste Disposal Authority, education and skills transport, the GM Spatial Framework, overview and scrutiny arrangements and equalities and provides an analysis of the responses received.

### **RESOLVED/-**

1. To note the report.
2. To delegate authority to the GMCA Monitoring Officer to make final amendments including reference to final GM local Authority consultation responses received since the report was drafted.
3. To approve the report with final amendments for submission to the Department for Communities and Local Government.

## **156/16 GMCA TRANSITION UPDATE**

### **RESOLVED/-**

To defer consideration of this item to the next GMCA meeting on 30 September 2016.

## **157/16 GREATER MANCHESTER BREXIT MONITOR**

Councillor Richard Leese, Portfolio Holder for Economic Growth, introduced a report which updated Leaders on progress with the ongoing work to understand the full implications of Brexit on Greater Manchester and the development an appropriate policy response. Members noted that the first edition of the Greater Manchester Brexit Monitor was appended to the report and would be produced monthly to update GMCA and provide a real-time snap shot of the economic and policy impact of Brexit.

Members noted that clarification was needed from Government with regard to ERDF and ESF funding and financial instruments for Greater Manchester post Brexit. In addition, the provision of science funding and Greater Manchester's ability to maintain research development networks in Europe was highlighted as important.

The Chair noted that the ability to maintain international consortia also depended up on the ability to retain or attract personnel, particularly in universities and within the health service where a number of EU nationals were employed. Work was to be undertaken to identify any particular trends to this regard.

### **RESOLVED/-**

1. To note progress with analysis to support the GMCA in identifying the issues that Greater Manchester will be seeking that the Government address through the Autumn Statement and the matters that Greater Manchester will want to highlight for consideration as the framework for Britain's withdrawal from the EU is established.
2. To note the contents of the Greater Manchester Brexit Monitor as set out in the appendix to the report.

#### **158/16 EUROPEAN STRUCTURAL INVESTMENT FUNDS (ESIF) UPDATE**

Councillor Kieran Quinn, Portfolio Lead for Investment and Finance introduced a report which provided Members with an update on the implications for Greater Manchester's European Structural Investment Funding (ESIF) following the EU Referendum vote and the recent announcement from the Chancellor of the Exchequer on the steps the Treasury is taking to address the uncertainty surrounding European funds that has been in place following the EU referendum.

#### **RESOLVED/-**

1. To agree the GMCA seeks urgent assurance from Government that it will commit to fully fund all GM ESIF projects that are currently "under assessment" , recognising the limited capacity of both Department for Communities and Local Government and Department for Works and Pensions to speedily progress projects to contract by the arbitrary deadline of the Autumn Statement.
2. To agree the GMCA seeks assurance from Government that it will fully fund the total value of GM's ESIF programme to 2020 as set out in GM's ESIF Plan.
3. To agree the GMCA seeks clarification from Government regarding the timing of future calls within this programme period, in order for GM to continue to deliver the 2014-2020 ESIF Plan.

#### **159/16 ACCESS FUND FOR SUSTAINABLE TRAVEL**

Tony Lloyd, GM Interim Mayor and Portfolio Lead for Transport, introduced a report providing details of the Department for Transport's Access Fund for Sustainable Travel 2017/18 – 2019/20 and to seek approval of the proposed programme of initiatives for submission.

A Member suggested that the potential of a proportion of funding being committed to districts to enable them to support smaller local businesses with travel planning for their employees and to promote cycling and walking initiatives, should be looked at. The Chair also added that he asked how care leavers could be supported by the Fund.

#### **RESOLVED/-**

1. To note the details of the Department for Transport's new Access Fund for Sustainable Travel.
2. To approve the proposed programme of initiatives for submission subject to the above comments being explored.
3. To agree to delegate final approval of the submission, following any comments received, to the TfGM Chief Executive, the GM Interim Mayor/GMCA Transport Portfolio Lead and the Head of Paid Service.

**160/16      PROGRESS AND FUNDING REPORT ON THE ALLIANCE PROJECT FOR UK TEXTILES**

Councillor Kieran Quinn, Portfolio Lead for Investment & Finance, introduced a report updating GMCA members on the progress by the Alliance Textile Project during 2015/2016, specifically the major activities agreed with GMCA on 17 March 2015, the proposed work programme to July 2017 to deliver the remaining key elements of the work programme and the funding position at March 2016, funding secured for the period up to the end of April 2017 and highlighting the gaps.

With regard to the proposal for the provision of gap funding, it was suggested that discussions should take place with other LEP areas and that a delegation be sought to grant authority to the GMCA Treasurer in consultation with Kieran Quinn to determine the level of gap funding once the outcome of discussions with other LEP areas was known.

Members noted that a national Textile Manufacture and Innovation Centre of Excellence was to be established in Greater Manchester.

**RESOLVED/-**

1. To note progress achieved by The Alliance Project in 2015/2016 and to endorse the work programme for 2016/2017 for the Alliance Project, subject to funding.
2. To note funding discussions underway with other LEP areas.
3. To grant delegated authority to the GMCA Treasurer, in consultation with Kieran Quinn, Portfolio Lead for Investment & Finance, to determine the level of gap funding for the continuation of the Alliance Project development team to deliver the work programme as set out in 1 above, once the outcome of the ongoing discussions to with other LEP areas was known.

**161/16      LOCAL GROWTH DEAL FUNDING FOR GRAPHENE ENGINEERING INNOVATION CENTRE (GEIC)**

Councillor Richard Leese, Portfolio Lead for Economic Strategy introduced a report which reminded the GMCA of the GEIC's strategic significance and seeking formal

approval to grant £5m of Local Growth funding to the University of Manchester. The grant will also secure a further £5m of investment through a £5m European Regional Development Fund (ERDF) project secured by the University. Together this funding will be used to purchase equipment to fit out GEIC's laboratories.

**RESOLVED/-**

1. To note progress with delivering GEIC.
2. To formally approve a grant of £5m of Local Growth Deal Funding to support the purchase of equipment to fit out GEIC's laboratories.
3. To authorise the GMCA Treasurer and GMCA Monitoring officer to agree the terms of the grant agreement.

**162/16            MAXIMISING THE APPRENTICESHIP LEVY ACROSS GREATER MANCHESTER'S PUBLIC SECTOR**

Councillor Sean Anstee, Portfolio Lead for Skills and Employment introduced a report outlining the work to date setting out the opportunities and challenges for Greater Manchester's public sector in relation to maximising its investment via the Apprenticeship Levy and developing a high quality, collective approach to supporting future public sector apprenticeships through the development of bespoke programmes.

A Member suggested that the GM Public Sector apprenticeship approach should give consideration of national standards in order to avoid duplication. Any standard approach for GM should be generic enough to take in to account different local authority area requirements and that consideration should be given to whether apprentices should be drawn from school leavers, college leavers or graduates.

A Member suggested that transport issues for young people to access opportunities needed to be included in the process.

**RESOLVED/-**

1. To note the latest developments in relation to the Apprentice Levy.
2. To note the progress to date in understanding both the supply and demand side of the Apprenticeship equation in Greater Manchester's public sector.
3. To agree that further work should be undertaken on demand side (understanding impact/potential of the apprenticeship levy on supporting upskilling/workforce development by Local Authorities) once more details of funding rates etc. is released by Skills Funding Agency.
4. To endorse further development of a GM Public Sector Apprenticeship Programme.

## **163/16 SCIENCE AND INNOVATION AUDITS**

Councillor Richard Leese, Portfolio Lead for Economic Strategy, introduced a report providing Leaders with a progress update on work to conduct a Science and Innovation Audit for Greater Manchester/East Cheshire

The Part B report containing commercially sensitive elements of the Audit was taken as read with this item.

Members noted that science is a key element of the economic strategy for Greater Manchester and work was taking place to develop this science base, create commercial opportunities and encourage scientists to grow as entrepreneurs.

### **RESOLVED/-**

1. To note the progress in producing the Science and Innovation Audit.
2. To agree that any specific comments on the draft Audit report be included within the final report.
3. To authorise the Head of the Paid Service, Portfolio lead for Economic Strategy, Chair of the LEP and President of the University of Manchester to sign off the submission of the final Audit to Government on behalf of the GMCA.

## **164/16 EXCLUSION OF PRESS AND PUBLIC**

Members noted that as the commercially sensitive information was taken as read during the consideration of Science and Innovation Audits report (Minute 163/16) and Greater Manchester Housing Fund – Investment Strategy Update (Minute 164/16) the recommendation to exclude members of the press and public would not be moved.

## **165/16 SCIENCE AND INNOVATION AUDITS**

**CLERK'S NOTE:** This item was considered in support of the Part A Science and Innovation Audit (Minute 163/16).



## **DECISIONS AGREED FROM THE JOINT MEETING OF THE GREATER MANCHESTER COMBINED AUTHORITY AND AGMA EXECUTIVE, HELD ON FRIDAY 26 AUGUST 2016 AT MANCHESTER TOWN HALL**

GM INTERIM MAYOR	Tony Lloyd (in the Chair)
BOLTON COUNCIL	Councillor Ebrahim Adia
BURY COUNCIL	Councillor Rishi Shori
MANCHESTER CC	Councillor Richard Leese
OLDHAM COUNCIL	Councillor Jean Stretton
ROCHDALE MBC	Councillor Richard Farnell
SALFORD CC	City Mayor Paul Dennett
STOCKPORT MBC	Councillor Alex Ganotis
TAMESIDE MBC	Councillor Kieran Quinn
TRAFFORD COUNCIL	Councillor Sean Anstee
WIGAN COUNCIL	Councillor Peter Smith

### **JOINT BOARDS AND OTHER MEMBERS IN ATTENDANCE**

GMF&RS	Councillor Tommy Judge
GMWDA	Councillor Nigel Murphy
TfGMC	Councillor Guy Harkin

### **ALSO PRESENT**

Cheshire East Council	Councillor David Brown
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### **OFFICERS IN ATTENDANCE**

Mike Owen	Bury Council
Howard Bernstein	Manchester CC
Carolyn Wilkins	Oldham Council
Steve Rumbelow	Rochdale MBC
Jim Taylor	Salford CC
Eamonn Boylan	Stockport MBC
Steven Pleasant	Tameside MBC
Theresa Grant	Trafford Council
Donna Hall	Wigan Council
Ian Piling	GM Police
Paul Argyle	GM Fire & Rescue Service
Jon Lamonte	Chief Executive, TfGM
Simon Nokes	New Economy
Adam Allen	Office of the Police & Crime Commissioner
Liz Treacy	GMCA Monitoring Officer

Andrew Lightfoot  
Julie Connor  
Rebecca Heron  
Sylvia Welsh  
Paul Harris

Deputy Head of the Paid Service  
Head of GMIST  
GM Integrated Support Team  
GM Integrated Support Team  
GM Integrated Support Team

**69/16 APOLOGIES**

Apologies for absence were received from Councillor Cliff Morris and Margaret Asquith (Bolton). It was noted that Councillor Ebrahim Adia was in attendance as a substitute to Councillor Morris. Apologies were also received from Councillor Andrew Fender (TfGMC).

**70/16 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS**

There were no announcements or matters of urgent business reported.

**71/16 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**72/16 MINUTES OF THE JOINT GMCA AND AGMA EXECUTIVE BOARD HELD ON 29 JULY 2016**

The minutes of the Joint GMCA & AGMA Executive Board meeting held on 29 July 2016 were submitted for consideration.

**RESOLVED/-**

To approve the minutes of the Joint GMCA & AGMA Executive Board meeting held on 29 July 2016 as a correct record.

**73/16 FORWARD PLAN OF STRATEGIC DECISIONS OF JOINT GMCA & AGMA**

Consideration was given to a report advising members of those strategic decisions that were to be considered by the Joint GMCA & AGMA Executive Board over the forthcoming months.

**RESOLVED/-**

To note the Forward Plan of Strategic Decisions, as set out in the report.

**74/16 MINUTES OF THE JOINT GMCA AND AGMA EXECUTIVE BOARD AUDIT COMMITTEE HELD ON 4 AUGUST 2016**

The minutes of the proceedings of the Joint GMCA and AGMA Executive Audit Committee were submitted. Members noted that they were to consider the Audit Committee's recommendation to amend the Terms of Reference of the Audit Committee as per the extract from the minutes below:

## AC16/14 (a) TERMS OF REFERENCE

The Committee reviewed its Terms of Reference and requested the following amendment to the Terms of Reference for recommendation to the GMCA as follows:

- Introduction Para 1.2 – to reference the Accounts and Audit Regulations 2015.
- Core Functions Para 1.1 - To reference TfGM re consolidated figures.
- Core Functions Para 4.1 - To reference the Audit Plan and Audit Findings (ISA260) Report and, refer to "recommendations" rather than "concerns".
- Core Functions Para 1.1 – To reference to accounts from Marketing Manchester should be removed.
- Heading – this should refer to AGMA in addition to the GMCA.

Resolved/-

That the Joint GMCA and AGMA Executive Board be recommended to approve the amendments of the Audit Committee Terms of Reference.

### **RESOLVED/-**

1. To note the minutes of the Joint GMCA and AGMA Executive Audit Committee held on 4 August 2016.
2. To approve the recommended amendments to the Terms of Reference of the Joint GMCA and AGMA Executive Audit Committee.

### **75/16 JOINT GMCA AND AGMA SCRUTINY POOL MINUTES – 12 AUGUST 2016**

Minutes of the meeting held on 12 August 2016 were submitted, for GMCA Members' information.

### **RESOLVED/-**

To note the minutes of the Joint GMCA and AGMA Scrutiny Pool meeting held on 12 August 2016.

### **76/16 GREATER MANCHESTER SPATIAL FRAMEWORK – GROWTH OPTIONS**

Councillor Richard Farnell, Portfolio lead for Planning and Housing, introduced a report updating the Joint GMCA and AGMA Executive Board on analysis undertaken to develop the preferred growth option for the Greater Manchester Spatial Framework (GMSF).

### **RESOLVED/-**

1. To note the analysis that has been undertaken to inform the economic and demographic growth forecasts for the GMSF.

2. To agree that the level of growth under Accelerated Growth Scenario (AGS) 2015, as outlined in paragraph 7.4, should be approved as the preferred growth option for the GMSF.